

AVILA UNIVERSITY



2005 SPRING
COURSE SCHEDULE

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Admission Office	(816) 501-2400 / Fax: (816) 501-2453
Bookstore	(816) 501-3630
Business Office	(816) 501-3700 / Fax (816) 942-3362
Campus Ministry	(816) 501-2423
Campus Security	(816) 501-2466
Computers for Student Use	(816) 501-3660
Disability Services	(816) 501-3666
Financial Aid	(816) 501-3600 / Fax (816) 501-2462
Food Service	(816) 501-3755
Health and Child Services	(816) 501-3668
Library	(816) 501-3621
Registration and Student Records	(816) 501-2410 / Fax (816) 501-2452
Residence Life	(816) 501-3660
Security	(816) 501-2474; (816) 501-2466
Student Activities	(816) 501-3660
Student Affairs Services	(816) 501-3627
Student Conduct	(816) 501-3627
Student Identification Card	(816) 501-3660
Student Resource Center	(816) 501-3666

Master of Business Administration
816-501-3601

Graduate Business Certificate
816-501-3601

Master of Arts in Education-Completion Program
816-501-2464

Master of Science in Counseling Psychology
816-501-3665

Graduate Level Teacher Certification Program
816-501-2464

Avila Advantage Program
816-501-3737

ESL/ILCP and English Language Study
816-501-3772



REGISTRATION DATES FOR SPRING 2005
CURRENT STUDENTS (Attended Fall 2004) AND READMITS ONLY
— IN PERSON 8:30 am to 5:00 pm —
 Normal registration hours are 8:30 am to 5:00 pm.
 Nov. 15 - 18 hours are 8:30 am to 4:30 pm.

Nov. 15	M	Seniors and Legal Assistant Certification only
Nov. 16	Tu	Seniors and Juniors only
Nov. 17	W	Seniors, Juniors, and Sophomores
Nov. 18	Th	Seniors, Juniors, Sophomores, and Freshmen
Nov. 19	F	All Current Students 10:00 am - 3:00 pm
Nov. 22 - Dec 2		New and Current Students

Jan. 3 - 6	Open Registration	10:00 am - 4:00 pm
Jan. 7	Open Registration	10:00 am - 3:00 pm
Jan. 10 - 13	Open Registration	10:00 am - 6:15 pm
Jan. 14	Open Registration	10:00 am - 3:00 pm
Jan. 18 - 20	Late Registration	10:00 am - 6:15 pm
Jan. 21	Late Registration	10:00 am - 3:00 pm

GRADUATE STUDENTS may register on any of the dates and times of registration. Contact graduate advisor or the department for further details.

TELEPHONE REGISTRATION



HOURS:

Mon. - Thur. - 10 am - 4 pm

Fri. - 10 am - 3 pm

Call (816) 501-2410

Spring 2005 Classes

November 22 - December 22, 2004

January 3, 2005

Spring 2005 FINAL EXAM SCHEDULE • May 9 - 12, 2005

<i>If your class meets:</i>		<i>Then your final will be:</i>			<i>If your class meets:</i>		<i>Then your final will be:</i>		
8:00-8:50 a.m.	MWF	M	May 9	8:00-9:50 a.m.	12:30-1:20/1:30 p.m.	MWF/MF/M	M	May 9	1:00-2:50 p.m.
8:00-9:15 a.m.	TR	T	May 10	8:00-9:50 a.m.	12:30-1:45 p.m.	MW	M	May 9	1:00-2:50 p.m.
8:30-9:50/10:15 a.m.	MR	M	May 9	8:00-9:50 a.m.	1:00-1:50 p.m.	MTWRF	R	May 12	1:00-2:50 p.m.
8:30-8:45/9:50 a.m.	TR	T	May 10	8:00-9:50 a.m.	1:00-2:15 p.m.	TR	T	May 10	1:00-2:50 p.m.
9:00-9:50 a.m.	M;MWF;MTWRF	W	May 11	8:00-9:50 a.m.	1:00-2:50/3:20/3:40 p.m.	T or TR	T	May 10	1:00-2:50 p.m.
9:00-10:15 a.m.	MW;MF	W	May 11	8:00-9:50 a.m.	1:00-2:50 p.m.	MR/R	R	May 12	1:00-2:50 p.m.
9:00-11:20 a.m.	MW	W	May 11	8:00-9:50 a.m.	1:00-3:40 p.m.	R	R	May 12	1:00-2:50 p.m.
9:00-10:50/11:40 a.m.	F	R	May 12	8:00-9:50 a.m.	1:00-3:20/4:20 p.m.	M/MW	M	May 9	1:00-2:50 p.m.
9:30-12:10/12:20 p.m.	F	R	May 12	8:00-9:50 a.m.	1:30-4:10 p.m.	MW	W	May 11	1:00-2:50 p.m.
9:30-12:10 p.m.	MW	M	May 9	10:00-11:50 a.m.	2:00-3:15 p.m.	MW	W	May 11	1:00-2:50 p.m.
9:30-10:45 a.m.	TR	T	May 10	10:00-11:50 a.m.	2:30-3:45 p.m.	TR	R	May 12	1:00-2:50 p.m.
9:30-12:10 p.m.	TR	T	May 10	10:00-11:50 a.m.	3:30-4:45 p.m.	MW	M	May 9	3:30-5:20 p.m.
9:30-10:15 a.m.	MW	W	May 11	10:00-11:50 a.m.	4:00-5:15 p.m.	TR	T	May 10	3:30-5:20 p.m.
10:00-10:50 a.m.	MTWRF	T	May 10	10:00-11:50 a.m.	4:00-5:40/8:00 p.m.	W	W	May 11	3:30-5:20 p.m.
10:00-10:50 a.m.	MWF	W	May 11	10:00-11:50 a.m.	4:00-5:40/6:30 p.m.	T	T	May 10	3:30-5:20 p.m.
10:00-11:50 a.m.	TR or MR or R	R	May 12	10:00-11:50 a.m.	4:30-6:30 p.m.	M	M	May 9	3:30-5:20 p.m.
10:00-12:40 p.m.	F	R	May 11	8:00-9:50 a.m.	4:30-5:45 p.m.	W	W	May 11	3:30-5:20 p.m.
10:30-11:45 a.m.	MW	M	May 9	10:00-11:50 a.m.	4:30-7:00 p.m.	T	T	May 10	3:30-5:20 p.m.
10:30-11:45 a.m.	MR	T	May 10	10:00-11:50 a.m.	4:45-6:00 p.m.	R	R	May 12	3:30-5:20 p.m.
11:00-11:50 a.m.	MWF or MTWRF	M	May 9	10:00-11:50 a.m.	6:00-7:15 p.m.	MW	M	May 9	6:00-7:50 p.m.
11:00-12:15 p.m.	MW	M	May 9	10:00-11:50 a.m.	6:00-7:15 p.m.	TR	T	May 10	6:00-7:50 p.m.
11:00-12:15 p.m.	TR	R	May 12	10:00-11:50 a.m.					

2004 - 2005 Academic Calendar

2004		Feb. 28	Last day filing application for degree for Summer 2005 graduation for those not participating in the May 2005 ceremony (due in Registration and Student Records Office)
Nov. 15 - 19	Registration for current and readmitted students		
Nov. 22 - Dec 22	Registration for new students	Mar. 17-27	Spring Break / Easter Break
Dec. 17	End of fall semester	Mar. 21	Credit for Prior Learning Portfolio is due in the Academic Affairs Office
Dec. 23 - Jan 2	Holiday Break - offices closed, no classes	Mar. 25	Easter Observance- offices closed
2005		Mar. 28	MBA Spring Term 3/28 - 6/09
Jan. 1	Last day to receive Spring registration deposit refund	Apr. 3	Last day to drop or change to audit semester-long day and evening courses
Jan. 3	MBA Winter Term 1/3 - 3/17 Advantage Spring Term 1/3 - 4/23	TBA	New student Registration Days
Jan. 17	Martin Luther King Jr. Day- offices closed	Apr. 23	Honors Banquet
Jan. 18	Day and evening classes begin	Apr. 24	Advantage Summer Term 4/24 - 8/21
Jan. 18	Graduate Certification classes for Education begin	Apr. 29	Last date for filing application for degree in December 2005
Jan. 24	Last day to register, add or change sections	May 1	Last day to receive Fall registration deposit refund
Jan. 24	Last day to chose credit/no credit grading option	May 9 -12	Final Exam Week
Jan. 28	Weekend Intensive classes begin	May 11	Graduation Practice - 4 p.m.
Jan. 28	Last day to change incomplete (I) from Fall 2004	May 13	End of Spring Semester
Jan. 29	Saturday classes begin	May 14	Commencement - 11a.m.
Feb. 4	Last day to submit verification of "Conference Regarding Grade" form to appeal a grade from Fall 2004	May 16	Graduate Certification for Education summer term begins
Feb. 7	Last day to file a formal request in the Academic Affairs Office for a hearing to appeal a grade from Fall 2004	May 30	Memorial Day observed, University closed
Feb. 14	"Intent to Apply for Credit for Prior Learning" due in Academic Affairs Office	June 6	Summer 8-week classes begin 6/6 - 7/29
		June 6	First 4-week summer classes begin 6/6 - 7/1
		June 24	Last day to change "I" grade for Spring 2005 Semester

Advising Schedule for Spring 2005

Academic advising is required for all degree-seeking undergraduate, graduate and certification students before registration for each semester. Advising is by appointment.

Current and
New StudentsOct. 25 - Nov. 28
and Nov. 29 - Dec 10

Academic Advising
New Students OnlyJan. 3 - 7

Current and
New StudentsJan. 10 - 14

Additional advising by appointment only.

General Admission & Enrollment

Undergraduate Admission

New and Former Avila Students

Undergraduate students who are new to Avila or former Avila students who have not been enrolled for the last two consecutive semesters must apply for admission/readmission through the Office of Admission. Contact the Office of Admission directly at (816) 501-2400, or 800-GO-AVILA to request an application for admission or to request additional information. We encourage you to complete your applications for admissions and financial aid as early as possible to maximize your opportunities for receiving financial aid awards. To apply for financial aid, you must complete a FAFSA (Free Application for Federal Student Aid) financial aid form for the academic year when you plan to enroll. When you apply, be sure to indicate Avila's FAFSA code #002449 as the institutional code for Avila in section H of the FAFSA. Once students are admitted or re-admitted, they follow the same registration process as continuing students.

Faculty Advisors

For additional advisor information call (816) 501-2410.

Once admitted, you must make an appointment to meet with your faculty advisor to select courses. To call an advisor directly, dial (816) 501-(plus advisor's number). For additional advisor information, call (816) 501-2410.

Undergraduate Advisors

(Direct numbers are in parentheses.)

Accounting

Advising appointments for all freshmen and new transfer students who have declared an Accounting major are with Doris Frede (3725).

Only third (and later) semester students who have declared accounting as a major meet with advisors as indicated below:

A-HDoris Frede (3725)
I-ZBonnie Givens (3795)

Anthropology Dona Neuman (3648)
(minor only)

Art

A - LSusan Lawlor (3762)
M - ZMarci Aylward (3659)

BiologySteve Daggett (3654)

Business

Advising appointments for all freshmen and new transfer students who have declared in one of the Business majors below and for continuing students who have not officially declared a business major are with Doris Frede (3725).

Business Administration

A-KJoe Haimowitz (3656)
L-RBrian Buckler (3723)
S-ZRobert Gay (3724)

FinanceRobert Gay (3724)

Gen. Mgmt . .Richard Woodall (3720)

Information Science

A-MPat Kopp (3791)
N-ZRon McCleary (3794)

Int'l BusinessRichard Woodall
(3720)

MarketingBrian Buckler (3723)

Business (minor) .Doris Frede (3725)

Chemistry . .Linda Cleveland (3790)

Communication

A-CDotty Hamilton (3646)
D-JKasey Riley (2404)
K-RBen Meade (3746)
S-ZSteve Iliff (3763)

Computer Science

A-MPat Kopp (3791)
N-ZRon McCleary (3754)

Education

Elementary

A-LLaura Sloan (3663)
M-ZK. Garber-Miller (3661)

Special Education Fred Geer (3669)

Middle School

A-HReulan Levin (2431)
I-ZSue McCalley (2433)

Business Education

Primary Advisors

A-HReulan Levin (2431)
I-ZSue McCalley (2433)

Secondary Education (minors)

A-HReulan Levin (2431)
I-ZSue McCalley (2433)

English

A-LMary Benson (3633)
M-ZNancy Cervetti (3652)

General Studies

Humanities . .Charlene Gould (2411)

Social/Behavioral

Science . .David Wissmann (3643)

Gerontology . .Dona Neuman (3648)
(minor only)

History

A-LSherry Schirmer (3645)
M-ZJeffrey Myers (3649)

MathematicsKathy Fick (3685)

Medical

TechnologyLarry Sullivan (3655)

Music and

Musical Theatre

.Amity Bryson (3651)

Natural

ScienceEric Anderson (3622)

Unified Science Biology/

ChemistryEric Anderson (3622)

Nursing

Transfer students admitted prior to Summer 2004 and students with 4th Year Clinical Placement

A-CMartha Blackman (2403)

D-LELonna Boen (3688)

LF-PMichele Hinds (3687)

Q-ZJanet Reagor (3638)

All students admitted Summer 2004 or after

A-D & LMartha Blackman (2403)

E-H & MLonna Boen (3688)

I-K & NMichele Hinds (3687)

P-Z & OJanet Reagor (3682)

Occupational

TherapyLarry Sullivan (3655)

Paralegal Studies

Advising appointments for all freshmen and transfer students who have declared a Paralegal major and for continuing students who have not officially declared a major are with Doris Frede (3725).

Only third (and later) semester students who have declared a Paralegal major or certificate meet with the advisor below:

Paralegal Certificate

ParalegalJudy Gibbs (3644)

PhilosophySr. Ruth Stuckel (2407)
(minor only)

Physical

TherapyLarry Sullivan (3655)

Political

ScienceStephen Caliendo (3642)

Pre-LawStephen Caliendo (3642)

PremedicineLarry Sullivan (3655)

Psychology

A-LMaria Hunt (2447)

M-ZLisa Woolery (3664)

Radiologic Technology

B.S. ProgramCarole Hillestad
(3624)

RT Degree

CompletionStephanie Whisler
(3787)

Religious

StudiesMary Hynes (3684)

Social Work

A-LLindee Wilson (3793)

M-ZSusan Hutchison (3647)

SociologyDona Neuman (3648)

Sports ScienceJodi Courts (3714)

Theatre

*B.F.A. Acting/Directing/
Producing*

A-LCharlene Gould (2411)

M-ZRobert Faulk (2405)

B.F.A. Technical

TheatreJason Harris (3733)

B.A. TheatreJason Harris (3733)

Undeclared Majors

A-FRuth Stuckel (2407)

G-NCarol Coburn (3713)

O-ZDavid Wissmann (3643)

Women's StudiesAmity Bryson
(3651) (minor only)

Graduate Business Certificate

A-ZWendy Acker (3798)

Master of Arts in Education

A-ZDeana Angotti (2464)

**Master of Science in
Counseling Psychology**

0-21 hoursCarol Pearce (3665)

A-KStephen Sirridge (3662)

L - ZAmy Bucher (2468)

Financial Information

Financial Aid

Requirements: Free Application for Federal Student Aid (FAFSA) for the 2004-05 academic year, Avila Financial Aid Data Sheet, and if selected for verification, 2003 tax return(s) verification form. Early application is advantageous. All aid applicants must be accepted for admission to Avila before an award is made.

All students are encouraged to apply for all types of financial assistance. Special circumstances may be explained in writing and will be considered on an individual basis. Awards available: Federal Pell Grant, Federal SEOG, Federal Work Program, Federal Perkins Loan, Federal Stafford Loan and Federal Unsubsidized Stafford Loan, Charles Gallagher (formerly Missouri Student) Grant, Missouri "Bright Flight" Scholarship, St. Teresa of Avila Award, Athletic and Performance Grants (offered in Theater, Mock Trials, and Music), Dependents of Alumni Grants, Family Grants, Avila Residence Grants, and Avila Work Program.

Graduate Advisors

Graduate Education Certification

Elementary/Special Ed/

MiddleDeana Angotti (2464)

SecondaryAimee Curtis (2464)

Master of Business Administration

New StudentsDon Miller (3601)

Current

StudentsWendy Acker (3798)

Tuition & Fees

Tuition and fees are the same for audited and credit courses. Previous semester charges must be paid in full before registering for the next semester.

Avila accepts: Discover, MasterCard, VISA

Full-Time(12 - 18 hours)
 Tuition\$7,750.00
 Student Ctr. & Activity Fee\$75.00
 Technology Fee\$110.00
 Tuition per credit hr. over
 18 hrs. (or 19 hrs. if 19th
 hr. is choir)\$365.00

Part-Time & Audit(1 - 11 hours)
 Tuition per credit hour\$365.00
 Student Center & Activity
 Fee per credit hour\$3.00
 Technology Fee per
 credit hour\$9.25

Graduate Credit

Tuition for graduate classes -
 per credit hour\$395.00
 Student Center & Activity
 Fee per credit hour\$3.00
 Technology Fee per
 credit hour\$9.25
 Graduate Education
 Certification Courses
 (500 Level) Per Credit Hour ..\$365.00

Dual Enrollee Student

(high school junior or senior)
 50% of current tuition
 per credit hour\$182.50

Students 55 Years & Older

(verification of age is required)
 Date of birth must be prior to the first
 day of the semester.
 Full-Time Tuition
 (12-18 hrs.)\$3,875.00
 Full-Time Student Center
 & Activity Fee\$37.50
 Full-Time Technology Fee ...\$110.00
 Part-Time Tuition per
 credit hour\$182.50
 Part-Time Student Center
 & Activity Fee per credit hour ...\$3.00
 Part-Time Technology Fee
 per credit hour\$9.25
 Graduate Tuition
 per credit hour\$197.50

Non-Credit Registration

Undergraduate classes only
 per credit hour\$182.50
 Students 55 years and older ..\$91.25
 (verification of age is required)
 non-credit graduate courses not avail-
 able

Nontraditional Credit

College Level Examination Program
 (CLEP) per credit hr\$20.00
 Departmental Examination
 30% of current tuition per credit
 hour
 Credit for Prior Learning
 30% of current tuition per credit
 hour

Other Expenses Per Semester

The following fees apply to full- and
 part-time students:
 Change of Schedule
 (add/drop)\$15.00
 Deferred Payment Plan\$35.00
 Late Degree Application Graduation
 Fee (see Graduation Application
 Application Information on pg. 8).
 Insurance for 12 months (optional)
 (NOTE: All international students are
 required to verify health insurance
 coverage.)
 Lab Fee(refer to courses)
 Late Payment Penalty\$15.00
 Late Registration Fee\$25.00
 (Does not include registering for
 weekend intensive or Saturday cours-
 es.)
 Returned Check Fee\$25.00
 (Returned check payment must be
 made in cash, money order, certified
 check or similar item plus the fee.)
 Reinstatement Fee\$25.00

Room & Board

Double\$2,700.00
 Private (if available)\$3,375.00
 Special Course Fee .(refer to courses)
 Transcripts\$2.00
 Transcript Evaluation Fee
 FirstFree
 Transcript Re-evaluation\$5.00
 Each Subsequent
 Re-evaluation\$10.00

Music Fees & Private Lessons

Private lessons, which may be taken
 for credit or not, are available in voice
 and piano. Check with Dr. Amity
 Bryson in the music department at
 816-501-3651, for course number and
 lesson time before registration.
Full- or Part-Time Avila Student
 Noncredit (30 min. weekly) ..\$250.00
 Noncredit (45 min. weekly) ..\$375.00

Noncredit (60 min. weekly) ...\$475.00
 Credit (45 min. weekly)\$175.00
 Credit (60 min. weekly)\$200.00
Non-Avila Student
 30 min. weekly\$250.00
 45 min. weekly\$375.00
 60 min. weekly\$475.00

Payment Plans

Select your method of payment.

Payment in Full

Avila accepts MasterCard, Visa, and
 Discover credit cards, cash, personal
 checks and money orders. The
 Deferred Payment Plan fee will be
 added to any account not paid in full
 by the first day of the semester.

Deferred Payment Plan

1. For details about the Deferred
 Payment Plan, contact the
 Business Office in Blasco Hall at
 (816) 501-3700.
2. To be eligible, all tuition, fees, etc.
 from previous semesters must be
 paid in full.
3. The student is responsible for the
 total charges even if some portion
 of the payment is deferred.
4. A fee will be assessed for participa-
 tion in the deferred payment plan.
5. Deferred Payment Plan agreements
 are mailed with tuition statements.
6. A late payment penalty of \$15.00
 will be charged for each payment
 not paid on or before due date.
7. If you register prior to December
 20, 2004, make sure at least 25
 percent of your tuition and fees is
 received in the Avila Business
 Office in Blasco Hall no later than
 January 14, 2005.
8. If you register December 20, 2004,
 or later you will be required to pay
 at least 25 percent of your tuition
 and fees at the time of registration.
 Financial Aid papers, if applicable,
 must be signed in the Business
 Office during the first week of
 classes. The balance is payable
 according to the terms of the
 monthly payment plan.

9. Failure to remit payment due to Avila will result in cancellation of your registration. This will in no way relieve you of your financial obligation. You may be reinstated by paying a reinstatement fee and completing the proper form available in the Registration and Student Records Office. However, your original classes cannot be guaranteed.

the form to the Registration and Student Records Office for the transaction to be complete. The date the form is returned to the Registration Office is the date of the transaction. The time periods for the adjustments commence with the first day of classes according to the academic calendar and not the beginning date of the individual courses. Laboratory fees are not refundable.

time; \$25 for part-time) will be charged. Cancellation of registration is a complete withdrawal from Avila and no records will be kept. To cancel registration, a Change of Program Form available in the Registration and Student Records Office must be processed and returned to the Registration Office during the first seven days of classes.

Tuition Adjustments

If adding, dropping or withdrawing, the student must complete a Change of Program Form available in the Registration and Student Records Office and must process and return

Cancellation of Registration

Prior to the start of classes and the first seven calendar days of the semester, a cancellation of registration will result in the cancellation of all tuition and fees. A fee (\$100 for full-

Undergraduate Graduation Application – General Information

Note: Applications for Masters students are available from the respective division office or Graduate advisor.

There are four official dates each academic year used for graduation: December, May, June and August. The due dates for applications and late fees that apply are shown in the table below. **Students are encouraged to complete and return graduation applications as soon as possible.** LATE FEES WILL BE ASSESSED BY THE DATE THE APPLICATION IS RECEIVED IN THE REGISTRATION AND STUDENT RECORDS OFFICE.

Grad Date	Application Due Date	\$25 late fee	\$50 late fee	\$75 late fee	\$100 late fee
December completion	Last business day in April	Up to (including) one week late (April)	Ending last business day in June	Ending last business day in July	August and after
May completion	Last business day in August	Up to (including) one week late (September)	Ending last business day in September	Ending last business day in October	November and after
All June and August completion students planning to participate in May graduation ceremonies	Last business day in September	Up to (including) one week late (October)	Ending last business day in October	Ending last business day in November	December or after
August completion students NOT planning to participate in May ceremonies	Last business day in February	Up to (including) one week late (March)	Ending last business day in March	Ending last business day in April	May or after

Graduation Fees

There is a \$90 graduation fee that covers the costs of diploma, diploma cover, graduation ceremony costs, cap and gown, graduation barbecue, transcript auditing and recording, and other related costs. For students not participating in the May ceremonies, the fee is reduced to \$40.

Graduation fees will be billed to the student account. The due dates for paying the fees are as follows:

December graduation date: Due by the last business day in November.

May, June and August graduate date: Due by the last business day in March.

Refund Policy For Undergraduate Students

Complete Withdrawal from School Students who withdraw completely from all classes prior to the completion of 60% of the academic term are required to return to the federal government the unearned portion of any federal financial aid the student has received. If the student withdraws after completion of 60% of the academic term, the student is not required to return the unused portion of federal funds.

The federal Return of Title IV Funds dictates the amount of Federal Title IV aid that must be returned to the federal government. These federal funds include, for example, Pell Grant, SEOG, Federal loans (unsubsidized or subsidized, Stafford, Perkins or PLUS). The percentage of Title IV aid to be returned is equal to the number of days remaining in the term divided by the number of calendar days in the term. If funds were released to a student because of a credit balance on the student's account, then the student may be required to repay some of the federal grants or loans released to the student.

Change in number of part-time credits

Tuition adjustments for part-time students changing the number of credits they are taking will have an adjustment made using the following plan:

1 through 7 calendar days	100%
(withdrawal fee applies)	
8 through 14 calendar day	75%
15 through 21 calendar days	50%
22 through 28 calendar days	25%
After the 28th day, there will be no reduction of the original charges and they are due and payable.	

Change in Status from Full to Part-Time

Prior to the start of classes and the first seven calendar days of the semester, tuition will be reassessed at the part-time rate. After seven calendar days, there will be no tuition

reduction, and the original charges will be due and payable. The Change of Program Form must be processed and returned to the Registration and Student Records Office during this seven-day period.

Financial Aid Adjustment

If any tuition reduction results in an overpayment, the appropriate refund will be made following the Avila refund policies. Where federal financial aid or federally guaranteed monies are involved, the federal regulations relating to the return of Title IV funds will be used. If any tuition reduction results in the student still owing Avila, it will be due and payable.

Credit Balance Returns

Credit balances are available from the Business Office on the following schedule:

1. Students not receiving federal assistance may request a refund at any time after the second day of classes.
2. Students receiving any federal assistance (Pell, SEOG, Subsidized and/or Unsubsidized Stafford Loans) will automatically receive a credit balance return on the schedule outlined below UNLESS the student has submitted a written request for Avila to maintain a credit balance on his/her account. Credit balances resulting from these federal monies must be issued to the student by the 14th day following the beginning of class or the receipt of funds by the Avila (whichever occurs last). Federal Perkins Loan papers must be signed in order to be included in any credit balance returns. Refunds for Perkins Loan proceeds will be available on the 14th day following the beginning of class or the completion of the Promissory Note by the student (whichever occurs last). In instances where credit balances are created by funds paid from outside sources (such as business, government and banks), the money must first be received by

Avila in order to issue a disbursement check to the student. An authorization to bill an outside source does not create a credit balance.

Federal Stafford Loan, Federal Unsubsidized Stafford Loan and/or Perkins Loan recipients:

- a. Remember: Loans of any type must be repaid whether or not you graduate or are satisfied with the education you receive.
- b. For first-year, first-time undergraduate borrowers, loan proceeds will not be disbursed until 30 days have expired from the first day of classes. At that time, after class attendance and academic progress have been verified, loan checks may be endorsed by the student or wire transfers received by Avila. Any refunds resulting from this occurrence will be issued on the 14th day after funds are received by Avila.
- c. For all other borrowers: Avila regulations will not permit credit balances generated by these loans to be returned until classes have begun and attendance has been verified. When the loan check is endorsed or a wire transfer received before classes begin, the refund of a credit balance will be available on the 14th day following the beginning of classes. If the loan check is endorsed or a wire transfer received after the beginning of classes, the refund of a credit balance will be available on the 14th day following the receipt of the loan proceeds.

Residence Hall Refund

See the Avila catalog for a description of the Residence Hall Refund Policy.

Appeal Policy

Students who feel their individual circumstances warrant an exception from the above-stated refund policy may appeal in writing. The appeal should include a statement of the exception being requested, an expla-

nation as to why an exception should be granted, and appropriate materials to support the request for the exception. The appeal and supporting materials should be sent to the Academic Academic Affairs Office, Avila, 11901 Wornall Road, Kansas City, MO 64145.

Once all appeal materials are complete in the Academic Affairs Office, a decision will be made within 14 calendar days.

Crediting Financial Aid Awards to Student Accounts

1. Financial Aid, including loans,

must be fully processed and loan proceeds, or disbursing dates thereof, must be on record in the Business Office at registration time to be considered as reducing the balance due. If this is not the case, you will be responsible on the due date for the payment that is due.

2. Where loans are involved, the proceeds must be applied to any balance due. Students may call the Business Office at (816) 501-3700, to verify if their proceeds have arrived. However, a billing statement will be sent within 30

days of the loan proceeds receipt date. Credit balances on accounts will be returned as noted earlier under Credit Balance Return.

3. Registration charges are audited by Business Office personnel. Students are responsible for any balance owed due to an assessment error.

4. Federal Perkins Loan recipients must go to the Business Office and sign their promissory note before the loan will appear on their statement.

Schedule Changes and Course Withdrawls (Add-Drop)

	CANCELLATION (no records kept) This applies whenever course is dropped prior to its beginning	DROP ("W" appears on transcript) or change to Audit ("AU" appears on transcript)
Semester-long classes	First Week	Last day of the tenth week of classes
Summer course less than four or eight weeks	Prior to the first day of class	Before second day of class
Summer Four-Week	Prior to the first day of class	Prior to the 14th day
Summer Eight-Week	Prior to the first day of class	Prior to the 27th day
MBA trimester classes	Prior to the second class meeting	Before the eighth week
Weekend Intensive (one credit hour)	Prior to the first class meeting	NOT ALLOWED
Weekend Intensive (2-3 credit hour class)	Prior to the first class meeting	Before second weekend
Saturday only classes	Prior to the first class meeting	Before second Saturday
Five-week Education Graduate Certification	Prior to the first class meeting	Prior to the fourth class meeting



Registration Information

Steps for Registration

1. Register in person in the Registration Office or use telephone registration. See the Academic Calendar on page 4 for registration dates.
2. If you are planning to enroll in an English Composition or a mathematics course, you must either have official ACT scores (dated Jan. 1, 1995 or later) on file, have SAT scores on file, or you must take placement exams at Avila (see below). SAT scores will be converted to ACT equivalents.

English Placement Exam

- a. If you have taken the ACT since January 1995 and have an ACT English score of 20-24, you will be placed in English 111. If you have an ACT English score of 25 or higher, you will be placed in English 112. Any student has the option of taking the current English placement exam.
- b. If you are entering Avila without ACT or SAT scores, or you took the ACT prior to 1995, or your ACT English score is below 20 and you want to enroll in either English 111 or 112, you must take the English placement exam at Avila before you can register. A minimum placement score is required for registration in EN 111.
- c. If you have previously passed English 111 or its equivalent, you do not need to take the English placement exam.
- d. There is no charge for the exam.
- e. Call the Student Resource Center at (816) 501-3666 to make arrangements to take the exam.
- f. In order to enroll, you must present a form signed by your advisor indicating the course in which you should enroll.

Math Placement Exam

- a. If you have taken the ACT since January, 1995, and have an ACT math score of 20 or higher, you

may enroll in either MA 115 or MA 120. An ACT math score of at least 24 is required for enrollment into MA 241. Any student may choose to take the mathematics placement exam.

- b. If you are entering Avila without ACT or SAT scores, or you took the ACT prior to 1995, or your ACT math score is below 20 and you want to enroll in either MA 115 or MA 120, you must take the math placement exam at Avila before you register. A minimum placement score is required for registration in MA 115 or MA 120.
- c. If you have previously passed Math 120 or its equivalent, you do not need to take the math placement exam.
- d. There is no charge for the exam.
- e. Call the Student Resource Center at (816) 501-3666 to make arrangements to take the exam.
- f. In order to enroll, you must present a form signed by your advisor indicating the course in which you should enroll.

Methods of Registration

Being advised does not mean you are registered in any courses. Make sure all tuition, fees or other charges from previous semesters have been paid in full. You must register with the Registration and Student Records Office in Blasco Hall by using one of the following options:

In-Person Registration

1. Present your advising form to the Registration and Student Records Office in Blasco Hall and request to be registered.
2. During the first four days of registration, current students (registered at Avila Fall 2004) and readmit students may register according to classification:

First Day: Seniors
Second Day: Seniors, Juniors
Third Day: Seniors, Juniors, Sophomores

Fourth Day: Seniors, Juniors, Sophomores, Freshmen

Graduate students may register on any registration dates.

Students are classified by the number of credit hours completed as of the first day of registration (the number of credit hours will not include the hours currently in progress).

Seniors (96 or more hours completed)
 Juniors (64-95 hours completed)
 Sophomores (32-63 hours completed)
 Freshmen (0-31 hours completed)

A student may get their classification via the Web at www.avila.edu/registrar or by requesting this information from the Registration and Student Records Office.

See page 3 for specific dates and times.

Telephone Registration

1. Make sure your advising form is on file in the Registration and Student Records Office in Blasco Hall.
2. Have your student ID number or social security number and the department, course number and section of the class(es) in which you want to register in front of you before you call to register.
3. Call the Registration and Student Records Office at (816) 501-2410.

See page 3 for specific dates and times.

Late Registration

(see Academic Calendar for dates)

1. Late registration must be completed in person.
2. You will be charged \$25 for registering late.
3. You will not be charged a late fee if you are registering for weekend intensive or Saturday classes.

Registration for Non-Degree Seeking Students

Avila offers a special enrollment process for all students not seeking an Avila degree. No transcript or formal application is necessary. You may register at the Registration and

Student Records Office for any course. To register for a course numbered 310 or above, students must meet with a faculty advisor. High school juniors and seniors, home schooled students, students from other colleges as well as anyone simply wishing to enrich an educational background are encouraged to take advantage of this convenient opportunity. Students who enroll through this program are limited to a total of nine credits at Avila before they are asked to seek formal admission.

We recommend that visiting students submit written permission from their own institution in advance of their registration at Avila in order to be sure that the course work will transfer. The following non-degree seeking students do not have to apply for admission through the Admissions Office. They can register directly by going in person to the Registration and Student Records Office during registration hours:

- A. Accepted Non-Degree
- B. Area Exchange
- C. Non-Credit
- D. Dual Enrollee (high school student)
- E. Enrichment
- F. Visiting

Non-Credit Registration

Courses at Avila may be taken for non-credit on a space-available basis. Since no academic credit is awarded, students are not required to meet the admission requirements of the institution. A stipulation of the non-credit option is mandatory class attendance. The level of class participation for non-credit is determined by the individual instructor. A certificate from Avila will be awarded to those who have met the non-credit requirements of the course.

Enrollment for this option begins in the Registration and Student Records Office (Blasco Hall) during published in-person registration days and times. Enrollment in a lower division course for non-credit requires the appropriate prerequisites but does not require

departmental approval. Enrollment in an upper-division course (course numbered 310 or above) on the non-credit option must have the approval of the department offering the course. A signature from a departmental faculty representative is required. If a student withdraws from a course taken for non-credit, a refund will be granted according to the time frame for part-time students minus a \$10 administrative fee.

Additional Registration Information

Student Responsibility

Each student is responsible for conforming with regulations in the Avila catalog. Therefore, it is important for each student to remain currently informed throughout the period of enrollment. The primary responsibility for meeting graduation requirements rests with the student. Degree requirements are subject to change. It is the student's responsibility to be informed of applicable requirements. Faculty advisors and personnel are available to provide guidance.

Course Cancellation

Courses listed in this schedule are subject to cancellation for insufficient enrollment. For this reason, students are encouraged to register early.

Area Exchange Program

If you enroll at Avila, you also have access to the curricular offerings of many other colleges and universities in metropolitan Kansas City. If you are a full-time, undergraduate student (12 or more credit hours) at Avila, you may take one course per semester at another area campus at no additional tuition costs after prior certification of status by the Registration and Student Records Office at Avila. This does not apply to summer sessions.

Participating institutions are Avila, Blue Rivers Community College,

Central Missouri State University, Kansas City Art Institute, Longview Community College, Maple Woods Community College, Park University, Penn Valley Community College, Rockhurst University and University of Missouri-Kansas City. Participation is subject to change at any time.

Carondelet Colleges Exchange Program - Ask in the Registration and Student Records Office for details.

Library

Hooley-Bundschu
Library(816) 501-3621
Hours for Spring 2005
M-Th8 a.m. - 11 p.m.
Friday8 a.m. - 6 p.m.
Saturday10 a.m. - 5 p.m.
Sunday3 p.m. - 11 p.m.

Bookstore

Marian Center, lower level, (816) 501-3630. The campus bookstore meets students' needs for texts, supplies and also sells gift items. The bookstore also operates the campus Lost & Found Department.
Hours for Spring 2005
M-Th8:30 a.m. - 6:00 p.m.
F8:30 a.m. - 4:00 p.m.
Closed on weekends
*Hours subject to change.

Crime Awareness & Campus Security

Avila University is committed to assisting all members of the Avila Community in providing for their own safety and security. The annual security compliance document is available on the Avila University website at:

www.avila.edu/info/security/index.htm.

If you would like to receive a booklet called "Crime Awareness and Campus Security Policies," which contains this information, you can stop by the Student Affairs Office in the Marian Center Building any week day between 8 a.m. and 5 p.m. or you can

request that a copy be mailed to you by calling (816) 501-3627.

The website contains information on campus security and personal safety, including crime prevention, university police law-enforcement authority, crime reporting policies, disciplinary procedures, and other important matters about security on campus. It also contains statistics for the three previous calendar years on reported crimes that occurred on campus, in certain off-campus buildings or property owned or controlled by Avila University, and on public property within or immediately adjacent to and accessible from the campus. This information is required by law and is provided by the Office for Student Affairs.

Campus Policies

Equal Opportunity in Education

Avila University is an Equal Opportunity Employer and is committed to achieving and maintaining equal opportunity in employment and personnel actions and procedures, including, but not limited to, recruitment, hiring, training, transfer, promotion, compensation, and services.

Further, Avila University is committed to non-discrimination and equal opportunity to its students including, but not limited to, recruitment, admissions, financial aid, educational policies, placement services, housing, athletics, sponsorship, conduct of co-curricular activities, and other University administered programs and services.

These policies for students, faculty, and staff are to be administered without regard to sex, race, religion, age, color, sexual orientation, disability, or national origin.

Any concerns regarding discrimination should be addressed to the director of human resources in the Business Office, Blasco Hall, (816) 501-3618. Good faith concerns can be raised without fear of reprisal.

Non Harassment Policy

Avila University's policy is to maintain an environment for all of our employees and students that is free of unlawful harassment, illegal discrimination, and unprofessional conduct. It is never justifiable to harass one of our employees or students because of their race, color, gender, religion, national origin, age, disability, or sexual orientation. Unlawful harassment is counterproductive and does not serve the principles on which Avila University operates. We respect the dignity and worth of each employee and student. We believe that each employee should be free to develop fully his or her potential, neither hindered by artificial barriers nor aided by factors that are not related to merit. Inquiries may be addressed to the director of human resources, (816) 501-3700.

Drug and Alcohol Use

It is Avila University's intent to provide a drug-free, healthful, and safe workplace. Moreover, Avila University recognizes that the misuse of alcohol and other drugs pose major health problems, are potential safety and security problems, can adversely affect academic and job performance, and can generally inhibit the education development of students. The University is committed to complying with the Drug-Free Schools and Campuses Act Amendments of 1989. As a result of this commitment, Avila University forbids the unlawful manufacture, distribution, dispensing, possession or use of illicit drugs and alcohol on University premises or property or as part of any University activity. These rules assure that the University is in compliance with all applicable federal, state, and local statutes, regulations, and ordinances.

Copyrighted Materials and Licensed Software

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ing copyright. Violation of U.S. copyright laws can lead to civic damages as well as criminal penalties, including fines and imprisonment, and is prohibited by Avila University.

Family Education Rights and Privacy Act (FERPA)

Avila complies with the provisions of the Family Education Rights and Privacy Act of 1974. This Act, as it applies to institutions of higher learning, insures that students have access to certain records that pertain to them and that unauthorized persons do not have access to such records. Copies are available upon request to the Registration and Student Records Office.

Student Right-to-Know Act

Avila complies with the provisions of the Student Right-to-Know Act of 1990. This Act requires institutions of higher learning who receive Title IV student financial assistance to be responsible for calculating completion and persistence rates, and making them available to current or prospective students through "appropriate publications and mailings." Request for copies can be directed to the Registration and Student Records Office.

Education Pass Rates

Information on the pass rates of the Education major including the Praxis exam are available on the Avila website at www.Avila.edu.

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course #	Title	Times	Credit	Type	PreReq	Fee
Cross/Core	Day		Instructor	Request #	Location	

Accounting

AC-202-01	Principles of Accounting II	1:00 PM-2:15 PM	3	Day	Y	
TR			Frede	10884	WHI 507	
AC-202-02	Principles of Accounting II	6:00 PM-8:40 PM	3	Evening	Y	
T			Staff	10885	ORI 113	
AC-350-01	Managerial Accounting	11:00 AM-12:15 PM	3	Day	Y	
TR			Givens	10887	WHI 507	
AC-362-01	Intermediate Accounting II	9:30 AM-10:45 AM	3	Day	Y	
TR			Staff	10888	WHI 506	
AC-365-01	Accounting Information Systems	6:00 PM-8:40 PM	3	Evening	Y	
M			Staff	10890	DRI 113	
AC-370C-01	Auditing	1:00 PM-2:15 PM	3	Day	Y	
TR			Givens	10891	WHI 506	
AC-452C-01	Tax Accounting II	11:00 AM-12:15 PM	3	Day	Y	
TR			Frede	11183	WHI 506	
AC-475C-01	Accounting Theory	6:00 PM-8:40 PM	3	Evening	Y	
R			Staff	10895	WHI 506	

Anthropology

AN-364-01	Forensic Science	9:00 AM-10:15 AM	3	Day	Y	
SO MW			Wissmann	10750	BOR 420	

Art

AR-110-01	Intro to Art	9:30 AM-12:10 PM	3	Day		\$15
II	F		Staff	10924	DAL 820	
AR-110-02	Intro to Art: Gallery Tours	8:30 AM-3:30 PM	3	Sat		\$20
II	S	1/29, 2/12, 3/5, 4/2, 4/16, 4/30	Mueller	10925	DAL 820	
AR-183-01	Survey of Art II	12:30 PM-1:45 PM	3	Day		
II	TR		Wright	10927	DAL 820	
AR-212-01	Intermediate Drawing	2:00 PM-4:40 PM	3	Day	Y	\$35
TR			Aylward	10928	DAL 816	
AR-218-01	Principles of Color Theory	9:30 AM-12:10 PM	3	Day		\$25
MW			Aylward	10929	DAL 816	
AR-221-01	Beginning Photography	5:00 PM-9:00 PM	3	Evening		\$50
M			Mendenhall	10930	DAL 811	
AR-231-01	Beginning Ceramics	2:00 PM-4:40 PM	3	Day		\$50
TR			Creamer	10931	DAL 813	
AR-249-01	Typography II	9:30 AM-12:10 PM	3	Day	Y	\$30
MW			Moore	11177	DAL 817	
AR-251-01	Introduction to Art Therapy	6:00 PM-8:40 PM	3	Evening	Y	\$15
PY W			Williams	11422	DAL 817	
AR-271-01	Macintosh: QuarkXpress	9:30 AM-12:10 PM	3	Day		\$25
CO F			Jordan	10932	DAL MAC	
AR-273-01	Macintosh Software: Photoshop	12:30 PM-1:45 PM	3	Day	Y	\$25
CD TR			Moore	10933	DAL MAC	

Course #	Title	Times	Credit	Type	PreReq	Fee
Cross/Core	Day		Instructor	Request #	Location	

AR-322-01	Intermediate Photography	5:00 PM-9:00 PM	3	Evening	Y	\$50
T			Mendenhall	10934	DAL 811	
AR-332-01	Intermediate Ceramics		3	Arranged	Y	\$50
			Creamer	10935		
AR-346-01	Intermediate Graphic Design	9:30 AM-12:10 PM	3	Day	Y	\$30
TR			Lawlor	10936	DAL 820	
AR-349-01	Materials & Methods	2:00 PM-4:40 PM	3	Day	Y	\$35
TR			Moore	10937	DAL 817	
AR-365-01	Watercolor	2:00 PM-4:40 PM	3	Day	Y	\$25
MW			Aylward	11176	DAL 816	
AR-387C-01	History of 20th Century Art	12:30 PM-1:45 PM	3	Day		
MW			Staff	10940	DAL 820	
AR-442-01	Identity Design	2:00 PM-4:40 PM	3	Day	Y	\$30
MW			Moore	10941	DAL 817	
AR-495-01	Internship		1	Arranged	Y	
			Lawlor	10944		
AR-497-01	Portfolio Preparation	12:30 PM-1:45 PM	1	Day	Y	\$20
MW			Lawlor	10945	DAL 817	
AR-498C-01	Senior Studio	1:00 PM-3:40 PM	2	Day	Y	
TR			Lawlor	11184	DAL 811	

Biology

BI-110-01	Principles of Biology w/Lab	11:00 AM-11:50 AM	4	Day		\$60
II	MWF	12:30 PM-3:20 PM	Follo	10459	DRI 211	
	W				ORI 215	
BI-111-01	General Biology with Lab	11:00 AM-11:50 AM	4	Day		\$60
II	MWF		Powell	10460	DRI 204	
	* You must also enroll in one of the two labs below.					
BI-111L-02	General Biology Lab	12:30 PM-3:20 PM	0	Day		
II	M		Staff	10461	ORI 109	
BI-111L-03	General Biology Lab	12:30 PM-3:20 PM	0	Day		
II	T		Powell	10462	ORI 109	
BI-212-01	Botany w/Lab	11:00 AM-12:15 PM	4	Day	Y	\$60
TR		12:30 PM-3:20 PM	Daggett	10463	ORI 205	
F					DRI 214	
BI-220-01	Human Anat & Phy w/Lab	9:00 AM-10:10 AM	6 - 8	Day	Y	\$60
MWF		1:00 PM-3:50 PM	Fitch	10465	ORI 215	
MF						
BI-310-01	Evolution	8:00 AM-9:15 AM	3	Day	Y	
TR			Powell	10466	DRI 207	
BI-325-01	Pathological Physiology	6:00 PM-8:40 PM	3	Evening	Y	
W			Follo	10467	DRI 215	
BI-345-01	Cells: Struct, Function & Chem	9:30 AM-10:45 AM	4	Day	Y	\$60
CH TR		1:00 PM-3:50 PM	Daggett	10490	ORI 205	
T					DRI 214	
BI-390C-01	Directed Studies in Biology		1	Arranged	Y	
			Powell	10491		

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
BI-495-01 CH NS	Internship M	4:00 PM-4:50 PM	1 - 4 Cleveland	Day 11186	ORI 215	
BI-496-01	Biology Research		1 - 6 Staff	Arranged 10492	Y	\$60
BI-497C-01 CH NS	Research I M	4:00 PM-4:50 PM	1 - 2 Cleveland	Day 10493	Y ORI 215	\$60
BI-498C-01 CH NS	Research II M	4:00 PM-4:50 PM	1 - 2 Cleveland	Day 10494	Y ORI 215	\$60
BI-499C-01 CH NS	Research Colloquium & Seminar M	4:00 PM-4:50 PM	1 Cleveland	Day 10495	Y ORI 215	\$60

Business

BU-110C-01 CS	Understanding Computers MW	10:30 AM-11:45 AM	3 Kopp	Day 10525	ORI 106	
BU-110C-02 CS	Understanding Computers MW	12:30 PM-1:45 PM	3 McCleary	Day 10526	ORI 105	
BU-110C-03 CS	Understanding Computers TR	9:30 AM-10:45 AM	3 Kopp	Day 10527	ORI 106	
BU-110C-04 CS	Understanding Computers TR	1:00 PM-2:15 PM	3 McCleary	Day 10528	ORI 106	
BU-305-01 II	Legal Aspects of Business I R	6:00 PM-8:40 PM	3 Staff	Evening 10898	ORI 206	
BU-310-01	Marketing MW	12:30 PM-1:45 PM	3 Buckler	Day 10900	Y WHI 507	
BU-312-01	Consumer Behavior TR	11:00 AM-12:15 PM	3 Acker	Day 10903	Y WHI 508	
BU-321-01	Management T	6:00 PM-8:40 PM	3 Staff	Evening 10904	Y ORI 211	
BU-322C-01	Organiz Behavior & Developmt MW	9:00 AM-10:15 AM	3 Staff	Day 10905	Y WHI 508	
BU-326-01	Operations Management T	6:00 PM-8:40 PM	3 Staff	Evening 10915	Y BOR 402	
BU-330C-01	Finance W	6:00 PM-8:40 PM	3 Gay	Evening 10917	Y ORI 102	
BU-331-01	Investments M	6:00 PM-8:40 PM	3 Staff	Evening 10918	Y ORI 212	
BU-340C-01	Business Communications M	6:00 PM-8:40 PM	3 Staff	Evening 10922	Y ORI 211	
BU-345-01	Legal Aspects of Business II R	6:00 PM-8:40 PM	3 Staff	Evening 10923	Y WHI 505	
BU-346-01 LG	Employment Law TR	9:30 AM-10:45 AM	3 Gibbs	Day 11007	Y WHI 507	
BU-411-01	International Marketing R	6:00 PM-8:40 PM	3 Staff	Evening 11008	Y BOR 420	
BU-412-01	Services Marketing W	6:00 PM-8:40 PM	3 Staff	Evening 11014	Y ORI 202	

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
BU-415C-01	Marketing Policy MW	2:00 PM-3:15 PM	3 Buckler	Day 11015	Y WHI 506	
BU-495-01	Business Internship		1 - 3 Staff	Arranged 11018		
BU-499C-01	Business Policy MW	12:30 PM-1:45 PM	3 Staff	Day 11026	Y WHI 506	

Graduate Courses for Master of Business Administration (MBA)

The following courses meet during the MBA Winter term (1/3 - 3/17)

AC-650-01	Managerial Accounting W	6:00 PM-9:20 PM	3 Givens	Evening 10871	Y WHI 507	
BU-505-01	Business Legislation W	6:00 PM-9:20 PM	3 Staff	Evening 10865	Y BOR 420	
BU-610-01	Marketing Management M	6:00 PM-9:20 PM	3 Staff	Evening 10866	Y WHI 506	
BU-615-01	Marketing Strategy M	6:00 PM-9:20 PM	3 Buckler	Evening 10870	Y BOR 420	
BU-622-01	Org Behavior and Oevelopment W	6:00 PM-9:20 PM	3 Miller	Evening 10868	Y WHI 508	
BU-629-01	Current Issues in Management R	6:00 PM-9:20 PM	3 Staff	Evening 10869	Y WHI 507	
BU-630-01	Financial Management I T	6:00 PM-9:20 PM	3 Gay	Evening 10867	Y WHI 508	
BU-638-01	Financial Markets & Instruments T	6:00 PM-9:20 PM	3 Staff	Evening 10873	Y WHI 506	
BU-665-01	Managing I/T Communications R	6:00 PM-9:20 PM	3 Staff	Evening 10875	Y ORI 113	
BU-671-01	Health Care Systems W	6:00 PM-9:20 PM	3 Staff	Evening 10874	Y BOR 402	
EC-501-01	Economic Concepts T	6:00 PM-9:20 PM	3 Staff	Evening 10862	BOR 420	
EC-541-01	Quantitative Analysis M	6:00 PM-9:20 PM	3 Staff	Evening 10863	Y WHI 508	
EC-611-01	Aggregate Income Analysis T	6:00 PM-9:20 PM	3 Staff	Evening 10872	Y BOR 423	

The following courses meet during the MBA Spring term (3/28 - 6/9)

AC-501-01	Financial Accounting W	6:00 PM-9:20 PM	3 Staff	Evening 11028	Y WHI 507	
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Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
BU-521-01	Management Processes T	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11030	Y WHI 506	
BU-601-01	Business, Government & Society F S	6:00 PM-10:00 PM 8:30 AM-5:00 PM 4/29-4/30, 5/6-5/7, 5/20-5/21	3 Staff	Weekend 11096	Y WHI 508	
BU-611-01	International Marketing T	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11036	Y WHI 508	
BU-615-01	Marketing Strategy M	6:00 PM-9:20 PM 3/28-6/9	3 Buckler	Evening 11031	Y BOR 420	
BU-635-01	Financial Management II M	6:00 PM-9:20 PM 3/28-6/9	3 Gay	Evening 11032	Y WHI 507	
BU-661-01	Mgmt Information Systems W	6:00 PM-9:20 PM 3/28-6/9	3 Miller	Evening 11037	Y BOR 420	
BU-673-01	Special Problems in Health Care W	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11035	Y BOR 402	
BU-699-01	Organizational Policy & Strategy R	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11033	Y ORI 113	
EC-540-01	Statistical Analysis M	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11029	Y WHI 508	
EC-612-01	Managerial Economics R	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11034	Y WHI 507	

Chemistry

CH-115-01	Molecules That Matter w/Lab II MW W	6:00 PM-7:15 PM 7:30 PM-9:20 PM	4 Staff	Evening 10568		\$60 ORI 204 ORI 213
CH-131-01	General Chemistry I w/with Lab II MW	9:00 AM-9:50 AM * You must also enroll in one of the two labs below.	4 Seelbinder	Day 10569	Y ORI 204	\$60
CH-131L-02	General Chemistry I Lab 1 II M	12:30 PM-3:20 PM	0 Seelbinder	Oay 10570	Y ORI 216	
CH-131L-03	General Chemistry I Lab 2 II R	12:30 PM-3:20 PM	0 Seelbinder	Oay 10571	Y ORI 216	
CH-137-01	General Chemistry II w/Lab TR W	8:00 AM-9:15 AM 12:30 PM-3:20 PM	4 Sullivan Cleveland	Oay 10572	Y ORI 212 ORI 216	\$60
CH-217-01	Organic Chemistry II w/Lab MW R	10:00 AM-10:50 AM 12:45 PM-5:45 PM	5 Cleveland	Oay 10573	Y ORI 204 ORI 213	\$60
CH-345-01	Cells: Struct, Function & Chem BI TR T	9:30 AM-10:45 AM 1:00 PM-3:50 PM	4 Oaggett	Day 10574	Y ORI 205 ORI 214	\$60

CH-452-01	Physical Chemistry II MWF	11:00 AM-11:50 AM	3 Seelbinder	Oay 10575	Y ORI 212	
CH-461-01	Physical Chemistry Lab I T	12:30 PM-3:20 PM	1 Seelbinder	Oay 10576	Y ORI 216	\$60
CH-495-01	Internship BI NS M	4:00 PM-4:50 PM	1 - 4 Cleveland	Oay 11187	Y ORI 215	
CH-497C-01	Research I BI NS M	4:00 PM-4:50 PM	1 - 2 Cleveland	Oay 10517	Y ORI 215	\$60
CH-498C-01	Research II BI NS M	4:00 PM-4:50 PM	1 - 2 Cleveland	Oay 10520	Y ORI 215	\$60
CH-499C-01	Research Colloquium & Sem BI NS M	4:00 PM-4:50 PM	1 Cleveland	Oay 10523	Y ORI 215	\$60

Communication

CO-110-01	Fundamentals of Communication I MW	10:30 AM-11:45 AM	3 Staff	Oay 10947		OAL 820
CO-110-02	Fundamentals of Communication I TR	11:00 AM-12:15 PM	3 Riley	Oay 10948		OAL 800
CO-110-03	Fundamentals of Communication I TR	2:30 PM-3:45 PM	3 Strelluf	Oay 10949		OAL 820
CO-110-04	Fundamentals of Communication I T	6:00 PM-8:40 PM	3 Staff	Evening 10950		OAL 820
CO-125C-01	Introduction to Journalism M W	12:30 PM-1:45 PM 12:30 PM-1:45 PM	3 Iliff Iliff	Oay 10951	Y ORI 106 ORI 211	
CO-213-01	Presentational Speaking W	6:00 PM-8:40 PM	3 Iliff	Evening 10952	Y OAL 820	
CO-215C-01	Broadcast Newsrprt & Writing TR	1:00 PM-2:15 PM	3 Staff	Oay 10953	Y OAL 800	\$20
CO-223-01	TV Studio Production R	6:00 PM-8:40 PM	3 Staff	Evening 10954		\$40 OAL 800
CO-225C-01	Mass Media & Society II MW	10:30 AM-11:45 AM	3 Riley	Oay 10955		OAL 800
CO-271-01	Macintosh: Quark Xpress AR F	9:30 AM-12:10 PM	3 Jordan	Oay 10956		\$25 OAL MAC
CO-273-01	Macintosh Software: Photoshop AR TR	12:30 PM-1:45 PM	3 Moore	Day 11175	Y OAL MAC	\$25
CO-319-01	Feature Writing TR	11:00 AM-12:15 PM	3 Strelluf	Oay 10958	Y OAL MAC	
CO-327-01	Basic Field Production TR	9:30 AM-10:45 AM	3 Meade	Oay 10959		\$40 DAL 800
CO-331-01	Public Relations Concepts TR	2:30 PM-3:45 PM	3 Riley	Oay 10960		OAL 800
CO-380-01	Future Trends Advertisg/PR F S	6:00 PM-10:00 PM 8:30 AM-5:00 PM 2/25-2/26	1 Coots	Weekend 10961		OAL 800

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
CO-380-02	Diversity in the Workplace F S 4/1-4/2	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Shabbir	Weekend 10962	DAL 800	
CO-380-03	How Promote Yourself for a Job F S 4/15-4/16	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Shane-Dillard	Weekend 11064	DAL 800	
CD-385-01	Practicum in Journalism		1 Iliff	Arranged 10963	Y	
CO-415-01	Team Leadership F S 2/4-2/5, 3/4-3/5, 4/8-4/9	6:00 PM-10:00 PM 8:30 AM-5:00 PM	3 Iliff	Weekend 10964	Y DAL 800	
CO-427-01	Advanced Production F	9:00 AM-11:40 AM	3 Meade	Day 10965	Y DAL 800	\$40
CD-435-01	Community Relations Practicum MW	9:00 AM-10:15 AM	3 Riley	Day 10966	Y DAL 800	
CO-452-01	Corp Communication Seminar MW	2:00 PM-3:15 PM	3 Riley	Day 10967	Y DAL 800	
CO-485-01	Practicum in Journalism F	1:00 PM-2:30 PM	3 Iliff	Day 10968	Y DAL 800	
CD-495-01	Internship		3 Hamilton	Arranged 10970	Y	
CO-499C-01	Senior Seminar MW	12:30 PM-1:45 PM	3 Hamilton	Day 10971	Y DAL 800	

Computer Science

CS-110C-01	Understanding Computers BU MW	10:30 AM-11:45 AM	3 Kopp	Day 10448	ORI 106	
CS-110C-02	Understanding Computers BU MW	12:30 PM-1:45 PM	3 McCleary	Day 10450	ORI 105	
CS-110C-03	Understanding Computers BU TR	9:30 AM-10:45 AM	3 Kopp	Day 10451	DRI 106	
CS-110C-04	Understanding Computers BU TR	1:00 PM-2:15 PM	3 McCleary	Day 10452	DRI 106	
CS-121-01	Intro to CS II w/Visual C++ TR W	1:00 PM-2:15 PM 1:00 PM-2:50 PM	4 Kopp	Day 10453	Y ORI 108A	
CS-160-01	Visual Basic Programming F	9:00 AM-11:40 AM	3 Kopp	Day 10456	Y DRI 108A	
CS-321-01	Networking MW	10:30 AM-11:45 AM	3 McCleary	Day 11192	Y ORI 108A	
CS-365-01	Program Language Systems TR	11:00 AM-12:15 PM	3 McCleary	Day 10458	Y ORI 108A	
CS-480-01	Practicum		3 Kopp	Arranged 10529	Y	
CS-495-01	Internship		3 McCleary	Arranged 10530	Y	

Dance

DA-112-01	Modern Dance Technique I TR	9:30 AM-10:45 AM	2 Strawder	Day 10879	MAB M235	
DA-212-01	Modern Dance Technique II TR	11:00 AM-12:15 PM	2 Strawder	Day 10880	Y MAB M235	

Economics

EC-195-01	Survey of Economics II TR	9:30 AM-10:45 AM	3 Staff	Day 10972	WHI 508	
EC-201C-01	Principles of Macroeconomics II M	6:00 PM-8:40 PM	3 Staff	Evening 10973	Y ORI 205	
EC-202C-01	Principles of Microeconomics II MW	12:30 PM-1:45 PM	3 Haimowitz	Day 10974	Y WHI 508	
EC-202C-02	Principles of Microeconomics II T	6:00 PM-8:40 PM	3 Haimowitz	Evening 10975	Y ORI 102	
EC-240-01	Statistical Analysis T	6:00 PM-8:40 PM	3 Staff	Evening 10976	Y ORI 106	
EC-241-01	Quantitative Analysis MW	10:30 AM-11:45 AM	3 Haimowitz	Day 10978	Y WHI 508	

Education

ED-101-01	Strateg for Academic Success MW	12:30 PM-1:45 PM	3 Franklin	Day 10594	DRI 207	
ED-185-01	Practicum T	4:30 PM-5:45 PM	3 Trutzel	Day 10595	\$130 HOD 704	
ED-205-01	Creative Activities F	9:00 AM-10:40 AM	2 Staff	Day 10599	HDD 700	
ED-229-01	Develop and Educational Psych PY TR	11:00 AM-12:15 PM	3 Geer	Day 10600	HOD 704	
ED-235-01	Psych of the Exceptional Child PY TR	8:00 AM-9:15 AM	3 Kopp	Day 10602	HDD 704	
ED-287C-01	Educational Foundations TR	2:30 PM-3:45 PM	3 Levin	Day 10841	Y WHI 508	
ED-320-01	Microcomputers in Education F S 2/4-2/5, 3/11-3/12, 4/22-4/23	6:00 PM-10:00 PM 8:30 AM-5:00 PM	3 Cutler	Weekend 10610	\$20 DRI 105	
ED-340-01	Elem/Mid School Sci Methods W	6:00 PM-7:40 PM	2 Betts	Evening 10597	Y WHI 505	
ED-341C-01	Foundations of Literacy MW	4:30 PM-5:45 PM	3 McCalley	Day 11194	Y HOD 704	
ED-358-01	Methods & Curricul: Cross Cat MW R	2:00 PM-3:15 PM 2:30 PM-3:30 PM	4 McCalley	Day 10693	Y HDD 704	
ED-363-01	Educational Assessment TR	1:00 PM-2:15 PM	3 Geer	Day 10876	HDD 704	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee	Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
ED-365-01	Parent Conferencing Elem/Sp Ed F S 2/11-2/12, 2/25-2/26	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 - 2 Staff	Weekend 10615	ORI 212		ED-455-13	Sp Methods: General Science R		2 Adams	Arranged 10652	Y	
ED-370-01	Assess & Remed Read Prob MW	12:30 PM-1:45 PM	3 Sloan	Day 10617	Y HDD 704		ED-455-14	Spec Mthds: Mid/Sch/Lang/Arts R		2 Mathews	Arranged 10881	Y	
ED-380-01	Strateg for Research & Writing F S 3/4-3/5	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Finegan	Weekend 10689	DRI 207		ED-494-01	Student Teaching Seminar R	4:30 PM-6:00 PM	1 West	Day 10654	WHI 512	
ED-381-01	Health & Safety Issues Schools F S 2/25-2/26	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Frevert	Weekend 10618	ORI 202	\$50	ED-495C-01	Student Teaching: Elementary R		9 West	Arranged 10842	Y	\$150
ED-381-02	Health & Safety Issues Schools F S 4/8-4/9	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Frevert	Weekend 10620	DRI 202	\$50	ED-495C-02	Student Teaching: Secondary R		9 West	Arranged 10843	Y	\$150
ED-386-01	Reading Practicum T	3:00 PM-5:00 PM	2 Sloan	Day 10623	Y BDR 401		ED-495C-03	Student Teaching: Middle R		9 West	Arranged 10844	Y	\$150
ED-419-01	Behavior Management F	9:00 AM-11:40 AM	3 Geer	Day 10624	HDD 704		ED-495C-04	Student Teaching: Elementary R		7 West	Arranged 10845	Y	\$100
ED-454-01	Mid Teach Skills/Knowl/Attitude M	6:00 PM-8:40 PM	3 Mathews	Evening 10626	Y BOR 401		ED-495C-05	Student Teaching: Secondary R		8 West	Arranged 10846	Y	\$100
ED-455-01	Sp Methods: Elem/Mid Art R		2 Bryson	Arranged 10628	Y		ED-495C-06	Student Teach: Spec Ed R		8 West	Arranged 10847	Y	\$100
ED-455-02	Sp Methods: Secondary Art R	5:30 PM-8:30 PM	2 Mendenhall	Evening 10630	Y DAL 820		ED-498C-01	Issues in Modern Education R		3 Staff	Arranged 11197	Y	
ED-455-03	Sp Methods: Biology M	7:00 PM-9:00 PM	2 Ferguson	Evening 10632	Y DRI 109		Graduate Courses in Education						
ED-455-04	Sp Methods: Business M	5:00 PM-6:00 PM	2 James	Evening 10634	Y HDD 700		ED-515-01	General Methods R	5:30 PM-9:30 PM 1/20-3/3	3 Staff	Evening 10609	HDD 704	
ED-455-05	Sp Methods: Chemistry R		2 Adams	Arranged 10636	Y		ED-515-02	General Methods R	5:30 PM-9:30 PM 1/20-3/3	3 Sears	Evening 10664	DRI 205	
ED-455-06	Sp Methods: English R		2 Anderson	Arranged 10638	Y		ED-519-01	Behavior Management F	9:00 AM-11:40 AM	3 Geer	Day 10625	HOD 704	
ED-455-07	Sp Methods: Math R		2 Dowell	Arranged 10640	Y		ED-519-02	Behavior Management T	5:30 PM-9:30 PM 2/22-3/29	3 Geer	Evening 10666	HOD 704	
ED-455-08	Sp Methods: Middle Soc Studies M	6:00 PM-7:30 PM	2 Cormack	Evening 10642	Y HDD 700		ED-519-03	Behavior Management T	5:30 PM-9:30 PM 2/22-3/29	3 Staff	Evening 10667	DRI 205	
ED-455-09	Sp Methods: Sec Social Studies M	6:00 PM-7:30 PM	2 Cormack	Evening 10644	Y HOD 700		ED-520-01	Microcomputers in Education F S 2/4-2/5, 3/11-3/12, 4/22-4/23	6:00 PM-10:00 PM 8:30 AM-5:00 PM	3 Cutler	Weekend 10611	DRI 105	\$20
ED-455-10	Sp Methods: Speech/TR R		2 Moyer	Arranged 10646	Y		ED-535-01	Psych of the Exceptional Child TR	8:00 AM-9:15 AM	3 Staff	Day 10603	DRI 212	
ED-455-11	Sp Methods: Elem/Mid Voc Music R		2 Gunn	Arranged 10648	Y		ED-541-01	Foundations of Literacy MW	4:30 PM-5:45 PM	3 McCalley	Day 10613	HDD 704	
ED-455-12	Sp Methods: Sec Vocal Music R		2 Garrison	Arranged 10650	Y		ED-554-01	Mid Teach Skills/Knowl/Attitude M	6:00 PM-8:40 PM	3 Mathews	Evening 10627	Y BDR 401	
							ED-555-01	Sp Methods: Elem/Mid Art R		2 Bryson	Arranged 10629	Y	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee	Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
EO-555-02	Sp Methods: Secondary Art R	5:30 PM-8:30 PM	2 Mendenhall	Evening 10631	Y OAL 820		EO-587-01	Educational Foundations TR	2:30 PM-3:45 PM	3 Levin	Day 10622	Y WHI 508	
EO-555-03	Sp Methods: Biology M	7:00 PM-9:00 PM	2 Ferguson	Evening 10633	Y ORI 109		EO-594-01	Stu Teaching/Internship Seminar R	4:30 PM-6:00 PM	1 West	Day 10655	Y WHI 512	
EO-555-04	Sp Methods: Business M	5:00 PM-6:00 PM	2 James	Evening 10635	Y HOO 700		EO-595-01	Student Teaching		7 West	Arranged 10676	Y	\$100
EO-555-05	Sp Methods: Chemistry		2 Adams	Arranged 10637	Y		EO-596-01	Internship		7 West	Arranged 10679	Y	\$100
EO-555-06	Sp Methods: English		2 Anderson	Arranged 10639	Y		EO-597-01	Beginning Internship		4 West	Arranged 10680		\$50
EO-555-07	Sp Methods: Math		2 Oowell	Arranged 10641	Y		EO-598-01	Advanced Internship		4 West	Arranged 10681		\$50
EO-555-08	Sp Methods: Middle Soc Studies M	6:00 PM-7:30 PM	2 Cormack	Evening 10643	Y HOO 700		EO-615-01	Learning & Motivation T 3/8-4/26	5:30 PM-9:30 PM	3 McCalley	Evening 10685	ORI 202	
EO-555-09	Sp Methods: Sec Social Studies M	6:00 PM-7:30 PM	2 Cormack	Evening 10645	Y HOD700		EO-615-02	Learning & Motivation T 3/8-4/26	5:30 PM-9:30 PM	3 Staff	Evening 10686	ORI 212	
EO-555-10	Sp Methods: Speech/TR		2 Moyer	Arranged 10647	Y		EO-630-01	Adv Curriculum Development T 1/18-3/1	5:30 PM-9:30 PM	3 Levin	Evening 10687	ORI 202	
EO-555-11	Sp Methds: Elem/Mid Voc Music		2 Gunn	Arranged 10649	Y		EO-630-02	Adv Curriculum Development T 1/18-3/1	5:30 PM-9:30 PM	3 Staff	Evening 10688	ORI 212	
EO-555-12	Sp Methods: Sec Vocal Music		2 Garrison	Arranged 10651	Y		EO-680-01	Strat for Research & Writing F S 3/4-3/5	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Finegan	Weekend 10690	ORI 207	
EO-555-13	Sp Methods: General Science		2 Adams	Arranged 10653	Y		EO-680-02	Issues Interdisciplinary Curr F S 4/29-4/30	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 James	Weekend 10691	ORI 207	
EO-555-14	Spec Mthds: Mid/Sch/Lang/Arts		2 Mathews	Arranged 10882	Y								
EO-565-01	Parent Conferen: Elem & Sp Ed F S 2/11-2/12, 2/25-2/26	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 - 2 Staff	Weekend 10616	ORI 212								
EO-575-01	Reading in the Content Area T	5:30 PM-9:30 PM 4/5-5/3	3 Olgivie	Evening 10671	ORI 204								
EO-575-02	Reading in the Content Area T	5:30 PM-9:30 PM 4/5-5/3	3 Sears	Evening 10672	ORI 205								
EO-581-01	Health & Safety Issues Schools F S 2/25-2/26	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Frevert	Weekend 10619	ORI 202	\$50							
EO-581-02	Health & Safety Issues Schools F S 4/8-4/9	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Frevert	Weekend 10621	ORI 202	\$50							
EO-585-01	Practicum W 1/19, 2/2, 2/16	5:30 PM-9:30 PM	2 Trutzel	Evening 10674	WHI 512	\$65							
EO-585-02	Practicum W 1/19, 2/2, 2/16	5:30 PM-9:30 PM	3 Trutzel	Evening 10674	WHI 512	\$130							
							English						
							EN-095-01	Introduction to Writing MW	9:00 AM-10:15 AM	3 Staff	Day 10836	BOR 402	
							EN-111-01	Composition I: Windows I MW	9:00 AM-10:15 AM	3 Staff	Day 11155	Y ORI 102/105	
							EN-111-02	Composition I: Windows I TR	9:30 AM-10:45 AM	3 Staff	Day 10857	Y ORI 102/105	
							EN-111-03	Composition I: Windows I TR	11:00 AM-12:15 PM	3 Staff	Day 10858	Y ORI 102/105	
							EN-112-01	Composition II I TR	1:00 PM-2:15 PM	3 Banks	Day 10837	Y ORI 212	
							EN-112-02	Composition II I MW	9:00 AM-10:15 AM	3 Banks	Day 10838	Y ORI 212	
							EN-233-01	Fiction Writing TR	11:00 AM-12:15 PM	3 Banks	Day 10839	Y ORI 212	
							EN-263C-01	The Novel II TR	9:30 AM-10:45 AM	3 Benson	Day 11199	Y BOR 403	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
EN-263C-02 II	The Novel TR	11:00 AM-12:15 PM	3 Benson	Day 11182	Y BOR 403	
EN-271C-01 II	African-American Literature MW	10:30 AM-11:45 AM	3 Banks	Day 10853	Y DRI 206	
EN-275C-01 II	Women & Literature WS TR	1:00 PM-2:15 PM	3 Cervetti	Day 10859	Y BDR 403	
EN-436-01	20th Century American Literature TR	2:30 PM-3:45 PM	3 Benson	Day 10854	Y BDR 424	
EN-443-01	Adv Creative Writing Workshop TR	11:00 AM-12:15 PM	3 Banks	Day 10855	Y DRI 212	

English as a Second Language

EL-041-01	Grammar & Writing		3 Inwards	Arranged 10980	Y	
EL-051-01	Speaking, Listening & Reading		3 Inwards	Arranged 10981	Y	
EL-061-01	Speaking & Listening MTWRF	1:00 PM-1:50 PM	3 Inwards	Day 10982	Y ORI 103	
EL-062-01	Speaking & Listening MTWRF	1:00 PM-1:50 PM	3 Inwards	Day 10983	Y WHI 505	
EL-063-01	Speaking & Listening MTWRF	1:00 PM-1:50 PM	3 Inwards	Day 10984	Y BOR 401	
EL-071-01	Reading & Vocabulary MTWRF	11:00 AM-11:50 AM	3 Inwards	Day 10985	Y DRI 103	
EL-072-01	Reading & Vocabulary MTWRF	11:00 AM-11:50 AM	3 Inwards	Day 10986	Y WHI 505	
EL-073-01	Reading & Vocabulary MTWRF	11:00 AM-11:50 AM	3 Inwards	Day 10987	Y BDR 401	
EL-081-01	Grammar (Structure) MTWRF	9:00 AM-9:50 AM	3 Inwards	Day 10988	Y DRI 103	
EL-082-01	Grammar (Structure) MTWRF	9:00 AM-9:50 AM	3 Inwards	Day 10989	Y WHI 505	
EL-091-01	Writing (Composition) MTWRF	10:00 AM-10:50 AM	3 Inwards	Day 10990	Y DRI 103	
EL-092-01	Writing (Composition) MTWRF	10:00 AM-10:50 AM	3 Inwards	Day 10991	Y WHI 505	
EL-093-01	Writing (Composition) MTWRF	10:00 AM-10:50 AM	3 Inwards	Day 10992	Y BDR 401	

Geography

GG-101-01	World Geography MW	2:00 PM-3:15 PM	3 Levin	Day 10692		DRI 204
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Health

HE-111-01 NU	Nutrition TR	11:00 AM-12:15 PM	3 Carpenter	Internet 11056		BOR 420
Requires access to the Internet and suitable hardware/software						

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
History						
HI-112C-01 II	World Civilizations II MW	2:00 PM-3:15 PM	3 Myers	Day 10810		DRI 202
HI-112C-02 II	World Civilizations II TR	1:00 PM-2:15 PM	3 Myers	Day 10811		DRI 202
HI-122C-01 II	The American Experience II MW	9:00 AM-10:15 AM	3 Schirmer	Day 10808		DRI 202
HI-122C-02 II	The American Experience II TR	8:00 AM-9:15 AM	3 Schirmer	Day 10809		ORI 202
HI-311-01 WS	Amer Women in the 20th Centy MW	12:30 PM-1:45 PM	3 Schirmer	Day 11200		DRI 202
HI-321-01	Revolutionary America, to 1815 TR	11:00 AM-12:15 PM	3 Schirmer	Day 10732		DRI 202
HI-366C-01 WS	Germany: Twentieth Century TR	9:30 AM-10:45 AM	3 Myers	Day 10812		ORI 202

Interdisciplinary Studies

IS-310-01 III	Images and Realities of Women WS TR	1:00 PM-2:15 PM	3 Coburn Caliendo	Day 10789	Y DRI 211	
IS-313-01 III	Amer Popular Culture: 1960's F S 2/11-2/12, 3/11-3/12, 4/15-4/16	6:00 PM-10:00 PM 8:30 AM-5:00 PM	3 Neuman Strelluf	Weekend 11074	Y ORI 204	
IS-314-01 III	Environmental Issues MW	9:00 AM-10:15 AM	3 Powell Wissmann	Day 11098	Y ORI 205	
IS-332-01 III	Avant-Garde in Art & Exper Film T	2:30 PM-5:00 PM	3 Meade Wright	Day 11223	Y DAL 802	
IS-335-01 III	Plagues F S 1/28-1/29, 2/4-2/5, 2/18-2/19	6:00 PM-10:00 PM 8:30 AM-5:00 PM	3 Daggett Myers	Weekend 10737	Y DRI 205	
IS-343-01 III	3R's: Race,Rel,Reform in Am Ed F S 1/28-1/29, 2/25-2/26, 4/1-4/2	6:00 PM-10:00 PM 8:30 AM-5:00 PM	3 Coburn Levin	Weekend 10778	Y ORI 207	
IS-345-01 III	Politics and Literature W	6:00 PM-8:40 PM	3 Caliendo Cervetti	Evening 10800	Y ORI 212	
IS-350-01 III	Behavior and the Brain PY MWF	11:00 AM-11:50 AM	3 Fitch Gordon	Day 11291		DRI 212

Legal Studies (Paralegal Program)

LG-232C-01 PS	Intro Legal Research & Writing T	6:00 PM-8:40 PM	3 Gibbs	Evening 11000		DRI 103
LG-346-01 BU	Employment Law TR	9:30 AM-10:45 AM	3 Gibbs	Day 11172	Y WHI 507	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee	Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
LG-380-01	Paralegal Special Topics		1 Staff	Arranged 11496			MU-112-01	Applied Voice		1 Bryson	Arranged 10792	Y	\$175
LG-430-01	Family Law W	6:00 PM-8:40 PM	3 Staff	Evening 11002	ORI 103		MU-112-02	Applied Voice		2 Bryson	Arranged 10793	Y	\$200
LG-440-01	Real Estate Law R	6:00 PM-8:40 PM	3 Staff	Evening 11027	ORI 103		MU-116-01	Applied Piano		1 Staff	Arranged 10794	Y	\$175
LG-495-01	Paralegal Internship		1 - 2 Gibbs	Arranged 11005			MU-116-02	Applied Piano		2 Staff	Arranged 10795	Y	\$200
LG-496C-01	Internship Seminar M	6:00 PM-7:30 PM	2 Gibbs	Evening 11006	ORI 203		MU-151-01	Avila Singers M	4:00 PM-6:00 PM	1 Bryson	Oay 10796	BOR 318	

Mathematics

MA-090-01	Foundations of College Math I TR	1:00 PM-2:15 PM	3 Roy	Day 10551	ORI 113	
MA-091-01	Foundations of College Math II MWF	8:00 AM-8:50 AM	3 Staff	Day 10586	Y WHI 507	
MA-091-02	Foundations of College Math II MWF	9:00 AM-9:50 AM	3 Staff	Oay 10587	Y WHI 507	
MA-115-01	Finite Mathematics I	MW 12:30 PM-1:45 PM	3 Staff	Oay 10554	Y ORI 113	
MA-115-02	Finite Mathematics I	MW 6:00 PM-7:15 PM	3 Staff	Evening 10555	Y ORI 207	
MA-120-01	College Algebra I	MW 9:00 AM-10:15 AM	3 Staff	Oay 10556	Y ORI 113	
MA-120-02	College Algebra I	MW 10:30 AM-11:45 AM	3 Staff	Oay 10557	Y ORI 113	
MA-120-03	College Algebra I	TR 11:00 AM-12:15 PM	3 Staff	Oay 10558	Y ORI 113	
MA-121-01	Trigonometry TR	9:30 AM-10:45 AM	3 Staff	Day 10559	Y ORI 113	
MA-130-01	Discrete Mathematics TR	11:00 AM-12:15 PM	3 Roy	Oay 10560	Y ORI 115	
MA-155-01	Elem. Probability & Statistics MWF	11:00 AM-11:50 AM	3 Staff	Oay 10561	Y WHI 507	
MA-242-01	Calculus & Analytic Geometry II MW TR	9:00 AM-9:50 AM 9:30 AM-10:45 AM	5 Roy	Oay 10562	Y ORI 115	
MA-305-01	Geomt for Elem/Mid Schl Teach M	6:00 PM-8:40 PM	3 Zismer	Evening 10894	Y ORI 115	
MA-306-01	Mthds in Math for El/Mid Teach TR	1:00 PM-2:15 PM	3 Francis	Day 10564	Y ORI 207	
MA-315-01	Intro to Advanced Mathematics MW	12:30 PM-1:45 PM	3 Roy	Oay 10565	Y ORI 115	

Music

MU-110C-01	Music Appreciation II	TR 1:00 PM-2:15 PM	3 Stolberg	Day 10791	BOR 424	
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MU-212-01	Applied Voice		1 Bryson	Arranged 10797	Y	\$175
MU-212-02	Applied Voice		2 Bryson	Arranged 10798	Y	\$200
MU-216-01	Applied Piano		1 Staff	Arranged 10801	Y	\$175
MU-216-02	Applied Piano		2 Staff	Arranged 10802	Y	\$200
MU-220-01	Intermediate Guitar Class		1 English	Arranged 10803	Y	\$175
MU-231-01	Accompanying		1 Neihouse	Arranged 10804		
MU-251-01	University Singers MW	2:00 PM-3:15 PM	1 Bryson	Oay 10805	BOR 318	
MU-272-01	Music Theory II MW	9:00 AM-10:15 AM	3 Bryson	Oay 10806	Y BOR 307	
MU-272L-02	Music Theory II M	10:15 AM-11:00 AM	1 Bryson	Oay 10807	Y BOR 307	
MU-312-01	Applied Voice		1 Bryson	Arranged 10817	Y	\$175
MU-312-02	Applied Voice		2 Bryson	Arranged 10818	Y	\$200
MU-316-01	Applied Piano		1 Bryson	Arranged 10819	Y	\$175
MU-316-02	Applied Piano		2 Staff	Arranged 10820	Y	\$200
MU-380-01	Special Topics		1 Staff	Arranged 10821		
MU-395-01	Fundamentals of Conducting MW	12:30 PM-1:45 PM	3 Bryson	Day 10822	BOR 318	
MU-398-01	Junior Recital		2 Staff	Arranged 10823	Y	
MU-412-01	Applied Voice		1 Bryson	Arranged 10824	Y	\$175
MU-412-02	Applied Voice		2 Bryson	Arranged 10825	Y	\$200

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
MU-416-01	Applied Piano		1 Staff	Arranged 10826	Y	\$175
MU-416-02	Applied Piano		2 Staff	Arranged 10827	Y	\$200
MU-490-01	Directed Studies		3 Staff	Arranged 10828	Y	
MU-498C-01	Senior Recital		2 Staff	Arranged 11202	Y	

Natural Science

NS-495-01	Internship		1 - 4	Day	Y	
BI CH	M	4:00 PM-4:50 PM	Cleveland	11188	ORI 215	
NS-497C-01	Research I		1 - 2	Day	Y	\$60
BI CH	M	4:00 PM-4:50 PM	Cleveland	10518	ORI 215	
NS-498C-01	Research II		1 - 2	Day	Y	\$60
BI CH	M	4:00 PM-4:50 PM	Cleveland	10522	ORI 215	
NS-499C-01	Research Colloq & Sem		1	Day	Y	\$60
BI CH	M	4:00 PM-4:50 PM	Cleveland	10524	ORI 215	

Nursing

NU-111-01	Nutrition		3	Internet		
HE	TR	11:00 AM-12:15 PM	Carpenter	10993	BOR 420	
						Requires access to the Internet and suitable hardware/software.
NU-461-01	Health Promo & Risk Reduction		5	Day	Y	\$65
	MR	8:30 AM-9:50 AM	Blackman	10995	BOR 423	
NU-463-01	Episodically Ill Adult		6	Day	Y	\$65
	MR	10:00 AM-11:50 AM	Boen	10996	BOR 423	
NU-472-02	The Vulnerable Family		6	Day	Y	\$65
	MR	1:00 PM-3:00 PM	Witt	11464	BOR 423	
		1/18-4/22				
NU-477C-01	Professionalism in Nursing		6	Day	Y	\$65
	M	9:30 AM-11:50 AM	Skoch	10998	BOR 424	
	R	9:00 AM-9:50 AM				
	R	10:00 AM-11:50 AM				
		1/18-4/22				
NU-479-01	Clinical Internship		2	Arranged	Y	\$65
			Hinds	10999		

Philosophy

PL-111C-01	Introduction to Philosophy		3	Day		
II	MW	9:00 AM-10:15 AM	Stuckel	10754	ORI 207	
PL-111C-02	Introduction to Philosophy		3	Day		
II	TR	8:00 AM-9:15 AM	Stuckel	10756	BOR 403	
PL-111C-03	Introduction to Philosophy		3	Evening		
II	R	6:00 PM-8:40 PM	Kroski	10757	ORI 211	
PL-111C-04	Introduction to Philosophy		3	Day		
II	MWF	8:00 AM-8:50 AM	Kroski	11322	ORI 206	
PL-255C-01	Ethics		3	Day		
II	MW	10:30 AM-11:45 AM	Stuckel	10752	ORI 207	

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
PL-255C-02	Ethics		3	Day		
II	TR	9:30 AM-10:45 AM	Stuckel	10753	BOR 403	
PL-255C-03	Ethics		3	Weekend		
II	F	6:00 PM-10:00 PM	Sumpter	10755	ORI 205	
	S	8:30 AM-5:00 PM				
		1/28-1/29, 2/25-2/26, 4/1-4/2				

Physics

PH-117-01	Physics Concept w/Lab		4	Day	Y	\$60
II	TR	1:00 PM-3:20 PM	Anderson	10759	ORI 104	
PH-232-01	General Physics II w/Lab		5	Day	Y	\$60
II	MWF	8:00 AM-9:50 AM	Anderson	10566	ORI 104	

Political Science

PS-120-01	American National Government		3	Day		
II	MW	12:30 PM-1:45 PM	Caliendo	10761	ORI 207	
PS-120-02	American National Government		3	Day		
II	TR	9:30 AM-10:45 AM	Caliendo	10762	ORI 207	
PS-220-01	State & Local Politics		3	Evening		
	W	6:00 PM-8:40 PM	Staff	10780	ORI 205	
PS-230-01	Quantitative Methods		3	Evening	Y	
SO	R	6:00 PM-8:40 PM	Wissmann	10746	ORI 204	
PS-232C-01	Intro to Legal Resrch & Writing		3	Evening		
LG	T	6:00 PM-8:40 PM	Staff	11201	ORI 103	
PS-320-01	Public Policy		3	Evening		
	M	6:00 PM-8:40 PM	Thorman	10779	ORI 206	
PS-334-01	Constitutional Law II		3	Evening		
	R	6:00 PM-8:40 PM	Moorhead	10814	OAL 820	
PS-380-01	Reality TV		1	Weekend		
	F	6:00 PM-10:00 PM	Caliendo	10781	ORI 212	
	S	8:30 AM-5:00 PM				
		4/22-4/23				
PS-392-01	Mock Trial Competition		1	Evening	Y	
	T	6:00 PM-8:40 PM	Caliendo	10763	MAR MC18	

Psychology

PY-101C-01	General Psychology		3	Day		
II	TR	1:00 PM-2:15 PM	Staves	10849	ORI 206	
PY-201-01	Theories of Personality			3	Day	Y
	MW	9:00 AM-10:15 AM	Sirridge	10695	HOO 704	
PY-205-01	Human Growth & Development		3	Day		
	TR	9:30 AM-10:45 AM	Woolery	10919	ORI 206	
PY-229-01	Develop and Edu Psych		3	Day		
ED	TR	11:00 AM-12:15 PM	Geer	11136	HOO 704	
PY-235-01	Psych of the Exceptional Child		3	Day	Y	
EO	TR	8:00 AM-9:15 AM	Staff	10605	HOD 704	
PY-316-01	Social Psychology		3	Day	Y	
SO	MW	2:00 PM-3:15 PM	Neuman	10699	ORI 205	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
PY-320-01	Current Trends in Psychotherapy TR	11:00 AM-12:15 PM	3 Sirridge	Day 10697	Y DRI 206	
PY-350-01	Biological Bases of Behavior MWF	11:00 AM-11:50 AM	3 Fitch Gordon	Day 10701	Y DRI 212	
PY-370-01	Solving Problems in the Workplace TR	9:30 AM-10:45 AM	3 Hunt	Day 10702	Y HOD 704	
PY-380-01	Sports Psychology MW	12:30 PM-1:45 PM	3 Bucher	Day 10703	Y ORI 205	
PY-380-02	Intro to School Psychology F S 4/8-4/9	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Hicks	Weekend 11456	Y ORI 207	
PY-383-01	Human Behavior and Addiction TR	1:00 PM-2:15 PM	3 Bucher	Day 10920	Y BDR 420	
PY-390-01	Directed Study		1 - 3 Staff	Arranged 10704	Y	
PY-485C-01	Practicum MW	12:30 PM-1:45 PM	3 Hunt	Day 10851	Y ORI 212	
PY-497C-01	Statistics & Resch Methods II MW	2:00 PM-3:15 PM	3 Woolery	Day 11203	Y DRI 207	
PY-498C-01	Independent Research		2 Woolery	Arranged 10921	Y	

Graduate Courses in Psychology

PY-601-01	Stats for the Behavior Science M	6:00 PM-8:40 PM	3 Morgan	Evening 10710	Y BDR 403	
PY-605-01	Essential Counseling Skills T	6:00 PM-8:40 PM	3 Staff	Evening 11460	Y BOR 403	
PY-620-01	Family Systems W	6:00 PM-8:40 PM	3 Sirridge	Evening 10712	Y HOD 704	
PY-620-02	Family Systems W	6:00 PM-8:40 PM	3 Dugan	Evening 10713	Y ORI 206	
PY-621-01	Developmental Psychology R	6:00 PM-8:40 PM	3 Staff	Evening 11009	Y HOD 700	
PY-625-01	Research Design M	6:00 PM-8:40 PM	3 Woolery	Evening 10714	Y HOD 704	
PY-630-01	Theories of Counseling T	6:00 PM-8:40 PM	3 Bucher	Evening 10715	Y DRI 204	
PY-630-02	Theories of Counseling T	6:00 PM-8:40 PM	3 Rose	Evening 10716	Y DRI 206	
PY-635-01	Individual Intelligence Assess R	6:00 PM-8:40 PM	3 Tree	Evening 10717	Y ORI 115	\$100
PY-645-01	Personality Assessment M	6:00 PM-8:40 PM	3 Staff	Evening 10718	Y DRI 103	\$50
PY-645-02	Personality Assessment W	6:00 PM-8:40 PM	3 Karr	Evening 10719	Y ORI 203	\$50

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
PY-650-01	Biological Bases of Behavior R	6:00 PM-8:40 PM	3 Karr	Evening 10720	Y ORI 102	
PY-661-01	Counseling with Children/Adoles R	6:00 PM-8:40 PM	3 McCalley	Evening 11010	Y ORI 207	
PY-680-01	Psychodrama F S 4/22-4/23	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Fallon	Weekend 10721	Y ORI 207	
PY-680-02	Psychoanalytic Therapy F S 4/1-4/2	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Staff	Weekend 11013	Y DRI 202	
PY-680-03	Law and Psychology F S 2/18-2/19	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Messina	Weekend 11458	Y DRI 207	
PY-685-01	Counseling Practicum W	4:00 PM-5:50 PM	3 Frigault	Day 11147	Y ORI 103	
PY-685-02	Counseling Practicum W	4:00 PM-5:00 PM	3 Staff	Day 11154	Y ORI 203	
PY-690-01	Directed Study		1 Staff	Arranged 11016		
PY-693-01	Ethics and Profess Develop W	6:00 PM-8:40 PM	3 Culver	Evening 11017	Y BDR 401	
PY-695-01	Internship W	4:00 PM-5:30 PM	1 Sirridge	Day 10723	Y DRI 113	
PY-695-02	Internship W	4:00 PM-5:30 PM	1 Bucher	Day 10724	Y ORI 115	

Radiologic Technology

RT-451-01	Intro to Radiologic Science TR	9:30 AM-10:45 AM	3 Whisler	Day 10531	Y DRI 114	
RT-452-01	Radiographic Procedrs I w/ Lab MW	9:30 AM-10:45 AM	4 Hillestad	Day 10799	Y DRI 114	\$25
* You must also enroll in one of the three labs below.						
RT-452L-02	Radiographic Procedres I Lab 1 M	1:00 PM-2:30 PM	0 Hillestad	Day 10533	Y ORI 114	
RT-452L-03	Radiographic Procedres I Lab 2 W	1:00 PM-2:30 PM	0 Hillestad	Day 10534	Y ORI 114	
RT-452L-04	Radiographic Procedres I Lab 3 R	1:00 PM-2:30 PM	0 Hillestad	Day 10535	Y ORI 114	
RT-453-01	Radiogrphc Procedrs II w/ Lab MW	11:00 AM-12:15 PM	4 Hillestad	Day 10536	Y DRI 114	\$25
* You must also enroll in one of the two labs below.						
RT-453L-02	Radiogrphic Procedrs II Lab 1 W		0 Whisler	Arranged 10549	Y	
RT-453L-03	Radiogrphic Procedrs II Lab 2 W		0 Whisler	Arranged 10550	Y	
RT-454-01	Radiologic Science I TR	11:00 AM-12:15 PM	3 Littleton	Day 10537	Y ORI 114	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
RT-458-01	Radiographic Procedures IV TR	1:00 PM-2:15 PM	3 Whisler	Day 10538	Y ORI 102	\$25
RT-459-01	Radiation Biology & Protection TR	2:30 PM-3:45 PM	3 Littleton	Day 10539	Y ORI 114	
RT-462-01	Clinical Education III		5 Whisler	Arranged 10540	Y	\$35
RT-465-01	Clinical Education VI		5 Whisler	Arranged 10541	Y	\$35
RT-480-01	Special Procedure Topics		2 Hillestad	Arranged 10542	Y	
RT-485-01	Teaching Practicum in Rad Tech		3 Hillestad	Arranged 10543	Y	
RT-486-01	Clinical Practicum		3 Whisler	Arranged 10544	Y	\$25
RT-488-01	Radiography Curriculum Review T	1:00 PM-2:50 PM	2 Hillestad	Day 10545	Y ORI 115	
RT-488-02	Radiography Curriculum Review		2 Littleton	Arranged 11495	Y	
RT-490-01	Dir Studies in Radiology Mgmt		3 Hillestad	Arranged 10546	Y	
RT-492-01	Edu Administration Rad Tech		3 Hillestad	Arranged 10547	Y	
RT-499C-01	Sen Capstone Exp in Rad Sci T	3:00 PM-3:50 PM	1 Hillestad	Day 11204	Y ORI 115	

Religious Studies

RS-111-01	Intro to Religious Studies II WS MW	10:30 AM-11:45 AM	3 Hynes	Oay 10831	BOR 403	
RS-111-02	Intro to Religious Studies II WS R	6:00 PM-8:40 PM	3 Hynes	Evening 10832	ORI 202	
RS-113C-01	New Testament II TR	11:00 AM-12:15 PM	3 Staff	Day 10833	ORI 211	
RS-117-01	World Religions II MW	2:00 PM-3:15 PM	3 Hynes	Oay 11168	BOR 403	
RS-117-02	World Religions II F S 2/4-2/5, 2/18-2/19, 3/11-3/12	6:00 PM-10:00 PM 8:30 AM-5:00 PM	3 Hynes	Weekend 10835	ORI 202	
RS-225-01	Catholicism II WS MW	3:30 PM-4:45 PM	3 Hynes	Day 10834	BOR 403	
RS-233-01	American Religious History II TR	9:30 AM-10:45 AM	3 Coburn	Day 10772	ORI 212	
RS-343-01	3R's: Race, Reli, Reform in Am Ed II III IS F S 1/28-1/29, 2/25-2/26, 4/1-4/2	6:00 PM-10:00 PM 8:30 AM-5:00 PM	3 Coburn Levin	Weekend 10777	Y ORI 207	

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
Social Work						
SW-205-01	Intro to Social Work MW	12:30 PM-1:45 PM	3 PetersenWilson	Day 11097	Y ORI 102	
SW-280-01	Mini Agency Experience		1 Hutchison	Arranged 11450		
SW-290-01	Working with the Oying F S 2/4-2/5	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Oanley	Weekend 11132	ORI 206	
SW-290-02	Grief and Loss F S 3/4-3/5	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Oanley	Weekend 11166	ORI 206	
SW-290-03	Transcending Loss F S 4/1-4/2	6:00 PM-10:00 PM 8:30 AM-5:00 PM	1 Oanley	Weekend 11167	ORI 206	
SW-336-01	Violence in the Family SO TR	1:00 PM-2:15 PM	3 Neuman	Oay 10748	ORI 204	
SW-452C-01	Hum Behav in Soc Environ II MW	10:30 AM-11:45 AM	3 PetersenWilson	Oay 10816	Y ORI 203	
SW-461C-01	Social Work Practice I MW	9:00 AM-10:15 AM	3 Hutchison	Oay 10783	Y ORI 203	
SW-463-01	Social Work Practice III T	2:30 PM-5:10 PM	3 Haynie	Oay 10785	Y ORI 113	
SW-465-01	Social Legislation and Policies T	9:30 AM-12:10 PM	3 Sikkel	Day 11133	Y ORI 203	
SW-496-01	Field Instruction II		5 Petersen Wilson	Arranged 10786	Y	
SW-499C-01	Field Seminar R	9:30 AM-11:30 AM	1 PetersenWilson	Day 10787	Y ORI 203	

Sociology

SO-101C-01	Introduction to Sociology II MW	10:30 AM-11:45 AM	3 Neuman	Oay 10739		\$10 ORI 205
SO-101C-02	Introduction to Sociology II TR	8:00 AM-9:15 AM	3 Kowaluk	Oay 10740		\$10 ORI 204
SO-230-01	Quantitative Methods PS R	6:00 PM-8:40 PM	3 Wissmann	Evening 10745	Y ORI 204	
SO-231-01	Computer Applications F	9:00 AM-11:40 AM	3 Wissmann	Oay 10741	Y ORI 102/106	
SO-316-01	Social Psychology PY MW	2:00 PM-3:15 PM	3 Neuman	Oay 10698	Y ORI 205	
SO-336-01	Violence in the Family SW TR	1:00 PM-2:15 PM	3 Neuman	Oay 10747	ORI 205	
SO-362-01	Corrections M	6:00 PM-8:40 PM	3 Vogel	Evening 10815	ORI 113	
SO-364-01	Forensic Science AN MW	9:00 AM-10:15 AM	3 Wissmann	Oay 10749	Y BOR 420	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee	Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
SO-495-01	Practicum		3 Neuman	Arranged 10743	Y		TR-390-01	Directed Studies		3 Foulk	Arranged 10909	Y	
SD-499C-01	Independent Research		3 Wissmann	Arranged 11205	Y		TR-390-02	Directed Studies		3 Park	Arranged 10910	Y	

Spanish

SP-112-01	Spanish II TR	4:00 PM-5:15 PM	3 Sanders	Day 10861	Y ORI 203	
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Sports Science

SS-101-01	Intro to Sports Science TR	11:00 AM-12:15 PM	3 Courts	Day 10496		ORI 204
SS-211-01	Care/Preventn of Ath Injuries MWF	10:00 AM-10:50 AM	3 Courts	Day 10497	Y ORI 211	
SS-314-01	Concepts in Health & Fitness TR	9:30 AM-10:45 AM	3 Roberts	Day 10498		ORI 204
SS-318-01	Kinesiology MW	12:30 PM-1:45 PM	3 Staff	Day 11433	Y BOR 403	
SS-381-01	Exercise Physiology TR	8:00 AM-9:15 AM	3 Staff	Day 10499	Y ORI 205	
SS-499-01	Research Seminar W	8:00 AM-8:50 AM	1 Courts	Day 11434	Y ORI 212	

Theatre

TR-110C-01	Theatre Appreciation II MW	12:30 PM-1:45 PM	3 Christopher	Day 10886		BDR 424
TR-115-01	Movement for the Stage F	4:00 PM-6:00 PM	2 Warren	Day 10877		HDD 714
TR-225-01	Stage Combat W	4:00 PM-6:00 PM	2 Warren	Day 10878	Y HOD 714	
TR-253-01	Lighting w/Lab TR	9:30 AM-10:45 AM	3 Harris	Day 10896		GOP THE
TR-255-10	Costume Techs/Design w/Lab MW	2:00 PM-3:45 PM	3 Christopher	Day 10883		BOR 424
TR-272-01	Principles of Scene Work MW	10:30 AM-11:45 AM	3 Foulk	Day 10889	Y HOD 714	
TR-285-01	Practicum		1 Harris	Arranged 10901	Y	
TR-285-02	Practicum		1 Christopher	Arranged 10902	Y	
TR-285-03	Practicum		1 Harris	Arranged 10906	Y	
TR-285-04	Practicum		1 Foulk	Arranged 11022	Y	
TR-285-05	Practicum		1 Foulk	Arranged 11021	Y	
TR-324C-01	History & Lit of the Theatre II MW	9:00 AM-10:15 AM	3 Staff	Day 10907		BOR 403

TR-452-01	Scene Design Techniques TR	11:00 AM-12:15 PM	3 Harris	Day 10899	Y BOR 402	
TR-457-01	Advanced Design Project		2 Harris	Arranged 10897	Y	
TR-463-01	Advanced Directing MW	10:30 AM-11:45 AM	3 Gould	Day 10908	Y BOR 318	
TR-477-01	Advanced Acting MW	12:30 PM-1:45 PM	3 Foulk	Day 10893	Y BOR 402	
TR-495-01	Internship		3 Gould	Arranged 10911	Y	
TR-499C-01	Senior Project		3 Foulk	Arranged 10912	Y	
TR-499C-02	Senior Project		3 Staff	Arranged 11020	Y	

Women's Studies

WS-111-01	Introduction to Religious Studies II RS	MW 10:30 AM-11:45 AM	3 Hynes	Day 11179		BDR 403
WS-111-02	Introduction to Religious Studies II RS	R 6:00 PM-8:40 PM	3 Hynes	Evening 11180		DRI 202
WS-225-01	Catholicism II RS	MW 3:30 PM-4:45 PM	3 Hynes	Day 11181		BOR 403
WS-275C-01	Women & Literature II EN	TR 1:00 PM-2:15 PM	3 Cervetti	Day 11055	Y BOR 403	
WS-310-01	Images & Realities of Women III IS	TR 1:00 PM-2:15 PM	3 Coburn	Day 10774	Y ORI 211	
WS-311-01	Amer Women in the 20th Century HI	MW 12:30 PM-1:45 PM	3 Schirmer	Day 10734		ORI 202
WS-366C-01	Germany: Twentieth Century HI	TR 9:30 AM-10:45 AM	3 Myers	Day 10813		ORI 202

SPRING 2005 EVENING COURSE LIST

Accounting

AC-202-02	Principles of Accounting II T	6:00 PM-8:40 PM	3 Staff	Evening 10885	Y DRI 113	
AC-365-01	Accounting Information Systems M	6:00 PM-8:40 PM	3 Staff	Evening 10890	Y DRI 113	
AC-475C-01	Accounting Theory R	6:00 PM-8:40 PM	3 Staff	Evening 10895	Y WHI 506	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
Art						
AR-221-01	Beginning Photography M	5:00 PM-9:00 PM	3 Mendenhall	Evening 10930	DAL 811	\$50
AR-251-01 PY	Introduction to Art Therapy W	6:00 PM-8:40 PM	3 Williams	Evening 11422	Y DAL 817	\$15
AR-322-01	Intermediate Photography T	5:00 PM-9:00 PM	3 Mendenhall	Evening 10934	Y DAL 811	\$50

Biology						
BI-325-01	Pathological Physiology W	6:00 PM-8:40 PM	3 Follo	Evening 10467	Y ORI 215	

Business						
BU-305-01 II	Legal Aspects of Business I R	6:00 PM-8:40 PM	3 Staff	Evening 10898	ORI 206	
BU-321-01	Management T	6:00 PM-8:40 PM	3 Staff	Evening 10904	Y ORI 211	
BU-326-01	Operations Management T	6:00 PM-8:40 PM	3 Staff	Evening 10915	Y BOR 402	
BU-330C-01	Finance W	6:00 PM-8:40 PM	3 Gay	Evening 10917	Y ORI 102	
BU-331-01	Investments M	6:00 PM-8:40 PM	3 Staff	Evening 10918	Y ORI 212	
BU-340C-01	Business Communications M	6:00 PM-8:40 PM	3 Staff	Evening 10922	Y ORI 211	
BU-345-01	Legal Aspects of Business II R	6:00 PM-8:40 PM	3 Staff	Evening 10923	Y WHI 505	
BU-411-01	International Marketing R	6:00 PM-8:40 PM	3 Staff	Evening 11008	Y BOR 420	
BU-412-01	Services Marketing W	6:00 PM-8:40 PM	3 Staff	Evening 11014	Y ORI 202	

Graduate Courses for Master of Business Administration (MBA)

The following courses meet during the MBA Winter term (1/3 - 3/17)

AC-650-01	Managerial Accounting W	6:00 PM-9:20 PM 1/3-3/17	3 Givens	Evening 10871	Y WHI 507	
BU-505-01	Business Legislation W	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10865	Y BOR 420	
BU-610-01	Marketing Management M	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10866	Y WHI 506	
BU-615-01	Marketing Strategy M	6:00 PM-9:20 PM 1/3-3/17	3 Buckler	Evening 10870	Y BOR 420	
BU-622-01	Org Behavior and Development W	6:00 PM-9:20 PM 1/3-3/17	3 Miller	Evening 10868	Y WHI 508	

BU-629-01	Current Issues in Management R	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10869	Y WHI 507	
BU-630-01	Financial Management I T	6:00 PM-9:20 PM 1/3-3/17	3 Gay	Evening 10867	Y WHI 508	
BU-638-01	Financial Markets & Instruments T	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10873	Y WHI 506	
BU-665-01	Managing I/T Communications R	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10875	Y ORI 113	
BU-671-01	Health Care Systems W	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10874	Y BOR 402	
EC-501-01	Economic Concepts T	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10862	BOR 420	
EC-541-01	Quantitative Analysis M	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10863	Y WHI 508	
EC-611-01	Aggregate Income Analysis T	6:00 PM-9:20 PM 1/3-3/17	3 Staff	Evening 10872	Y BOR 423	

The following courses meet during the MBA Spring term (3/28 - 6/9)

AC-501-01	Financial Accounting W	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11028	Y WHI 507	
BU-521-01	Management Processes T	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11030	Y WHI 506	
BU-611-01	International Marketing T	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11036	Y WHI 508	
BU-615-01	Marketing Strategy M	6:00 PM-9:20 PM 3/28-6/9	3 Buckler	Evening 11031	Y BOR 420	
BU-635-01	Financial Management II M	6:00 PM-9:20 PM 3/28-6/9	3 Gay	Evening 11032	Y WHI 507	
BU-661-01	Mgmt Information Systems W	6:00 PM-9:20 PM 3/28-6/9	3 Miller	Evening 11037	Y BOR 420	
BU-673-01	Special Problems in Health Care W	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11035	Y BOR 402	
BU-699-01	Organizational Policy & Strategy R	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11033	Y ORI 113	
EC-540-01	Statistical Analysis M	6:00 PM-9:20 PM 3/28-6/9	3 Staff	Evening 11029	Y WHI 508	

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
EC-612-01	Managerial Economics R	6:00 PM-9:20 PM	3 Staff	Evening 11034	Y WHI 507	
		3/28-6/9				

Chemistry

CH-115-01	Molecules That Matter w/Lab II MW	6:00 PM-7:15 PM	4 Staff	Evening 10568		\$60 ORI 204 ORI 213
	W	7:30 PM-9:20 PM				

Communication

CO-110-04	Fundamentals of Communication I T	6:00 PM-8:40 PM	3 Staff	Evening 10950		DAL 820
CO-213-01	Presentational Speaking W	6:00 PM-8:40 PM	3 Iliff	Evening 10952	Y DAL 820	
CO-223-01	TV Studio Production R	6:00 PM-8:40 PM	3 Staff	Evening 10954		\$40 DAL 800

Economics

EC-201C-01	Principles of Macroeconomics II M	6:00 PM-8:40 PM	3 Staff	Evening 10973	Y ORI 205	
EC-202C-02	Principles of Microeconomics II T	6:00 PM-8:40 PM	3 Haimowitz	Evening 10975	Y ORI 102	
EC-240-01	Statistical Analysis T	6:00 PM-8:40 PM	3 Staff	Evening 10976	Y ORI 106	

Education

EO-340-01	Elem/Mid School Sci Methds W	6:00 PM-7:40 PM	2 Betts	Evening 10597	Y WHI 505	
ED-454-01	Mid Teach Skills/Knowl/Attitude M	6:00 PM-8:40 PM	3 Mathews	Evening 10626	Y BOR 401	
EO-455-02	Sp Methods: Secondary Art R	5:30 PM-8:30 PM	2 Mendenhall	Evening 10630	Y DAL 820	
EO-455-03	Sp Methods: Biology M	7:00 PM-9:00 PM	2 Ferguson	Evening 10632	Y ORI 109	
ED-455-04	Sp Methods: Business M	5:00 PM-6:00 PM	2 James	Evening 10634	Y HOD 700	
ED-455-08	Sp Methods: Middle Soc Studies M	6:00 PM-7:30 PM	2 Cormack	Evening 10642	Y HOD 700	
EO-455-09	Sp Methods: Sec Social Studies M	6:00 PM-7:30 PM	2 Cormack	Evening 10644	Y HOD 700	

Graduate Courses in Education

EO-515-01	General Methods R	5:30 PM-9:30 PM	3 Staff	Evening 10609		HOO 704 1/20-3/3
EO-515-02	General Methods R	5:30 PM-9:30 PM	3 Sears	Evening 10664		ORI 205 1/20-3/3

ED-519-02	Behavior Management T	5:30 PM-9:30 PM	3 Geer	Evening 10666		HOO 704 2/22-3/29
ED-519-03	Behavior Management T	5:30 PM-9:30 PM	3 Staff	Evening 10667		ORI 205 2/22-3/29
ED-554-01	Mid Teach Skills/Knowl/Attitude M	6:00 PM-8:40 PM	3 Mathews	Evening 10627	Y BOR 401	
ED-555-02	Sp Methods: Secondary Art R	5:30 PM-8:30 PM	2 Mendenhall	Evening 10631	Y DAL 820	
ED-555-03	Sp Methods: Biology M	7:00 PM-9:00 PM	2 Ferguson	Evening 10633	Y ORI 109	
ED-555-04	Sp Methods: Business M	5:00 PM-6:00 PM	2 James	Evening 10635	Y HOO 700	
ED-555-08	Sp Methods: Middle Soc Studies M	6:00 PM-7:30 PM	2 Cormack	Evening 10643	Y HOD 700	
ED-555-09	Sp Methods: Sec Social Studies M	6:00 PM-7:30 PM	2 Cormack	Evening 10645	Y HOD 700	
ED-575-01	Reading in the Content Area T	5:30 PM-9:30 PM	3 Olgivie	Evening 10671		ORI 204 4/5-5/3
ED-575-02	Reading in the Content Area T	5:30 PM-9:30 PM	3 Sears	Evening 10672		ORI 205 4/5-5/3
EO-585-01	Practicum W	5:30 PM-9:30 PM	2 Trutzel	Evening 10674		\$65 WHI 512 1/19, 2/2, 2/16
EO-585-02	Practicum W	5:30 PM-9:30 PM	3 Trutzel	Evening 10674		\$130 WHI 512 1/19, 2/2, 2/16
EO-615-01	Learning & Motivation T	5:30 PM-9:30 PM	3 McCalley	Evening 10685		ORI 202 3/8-4/26
ED-615-02	Learning & Motivation T	5:30 PM-9:30 PM	3 Staff	Evening 10686		ORI 212 3/8-4/26
EO-630-01	Advanced Curriculum Develop T	5:30 PM-9:30 PM	3 Levin	Evening 10687		ORI 202 1/18-3/1
EO-630-02	Advanced Curriculum Develop T	5:30 PM-9:30 PM	3 Staff	Evening 10688		ORI 212 1/18-3/1

Interdisciplinary Studies

IS-345-01	Politics and Literature III W	6:00 PM-8:40 PM	3 Caliendo Cervetti	Evening 10800	Y ORI 212	
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Legal Studies (Paralegal Program)

LG-232C-01	Intro Legal Research & Writing PS T	6:00 PM-8:40 PM	3 Gibbs	Evening 11000		ORI 103
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Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
LG-430-01	Family Law W	6:00 PM-8:40 PM	3 Staff	Evening 11002	ORI 103	
LG-440-01	Real Estate Law R	6:00 PM-8:40 PM	3 Staff	Evening 11027	ORI 103	
LG-496C-01	Internship Seminar M	6:00 PM-7:30 PM	2 Gibbs	Evening 11006	ORI 203	

Mathematics

MA-115-02	Finite Mathematics I	MW 6:00 PM-7:15 PM	3 Staff	Evening 10555	Y ORI 207	
MA-305-01	Geom for Elem/Mid Sch Teach M	6:00 PM-8:40 PM	3 Zismer	Evening 10894	Y ORI 115	

Philosophy

PL-111C-03	Introduction to Philosophy II	R 6:00 PM-8:40 PM	3 Kroski	Evening 10757	ORI 211	
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Political Science

PS-220-01	State & Local Politics W	6:00 PM-8:40 PM	3 Staff	Evening 10780	ORI 205	
PS-230-01	Quantitative Methods SO	R 6:00 PM-8:40 PM	3 Wissmann	Evening 10746	Y ORI 204	
PS-232C-01	Intro to Legal Res & Writing LG	T 6:00 PM-8:40 PM	3 Staff	Evening 11201	ORI 103	
PS-320-01	Public Policy M	6:00 PM-8:40 PM	3 Thorman	Evening 10779	ORI 206	
PS-334-01	Constitutional Law II R	6:00 PM-8:40 PM	3 Moorhead	Evening 10814	OAL 820	
PS-392-01	Mock Trial Competition T	6:00 PM-8:40 PM	1 Caliendo	Evening 10763	Y MAR MC18	

Psychology

PY-601-01	Statistics for the Beh Science M	6:00 PM-8:40 PM	3 Morgan	Evening 10710	BOR 403	
PY-605-01	Essential Counseling Skills T	6:00 PM-8:40 PM	3 Staff	Evening 11460	BOR 403	
PY-620-01	Family Systems W	6:00 PM-8:40 PM	3 Sirridge	Evening 10712	HOD 704	
PY-620-02	Family Systems W	6:00 PM-8:40 PM	3 Ougan	Evening 10713	ORI 206	
PY-621-01	Developmental Psychology R	6:00 PM-8:40 PM	3 Staff	Evening 11009	HOD 700	
PY-625-01	Research Design M	6:00 PM-8:40 PM	3 Woolery	Evening 10714	HOD 704	
PY-630-01	Theories of Counseling T	6:00 PM-8:40 PM	3 Bucher	Evening 10715	ORI 204	
PY-630-02	Theories of Counseling T	6:00 PM-8:40 PM	3 Rose	Evening 10716	ORI 206	

PY-635-01	Ind Intelligence Assessment R	6:00 PM-8:40 PM	3 Tree	Evening 10717	Y ORI 115	\$100
PY-645-01	Personality Assessment M	6:00 PM-8:40 PM	3 Staff	Evening 10718	Y ORI 103	\$50
PY-645-02	Personality Assessment W	6:00 PM-8:40 PM	3 Karr	Evening 10719	Y ORI 203	\$50
PY-650-01	Biological Bases of Behavior R	6:00 PM-8:40 PM	3 Karr	Evening 10720	ORI 102	
PY-661-01	Counseling with Children/Adol R	6:00 PM-8:40 PM	3 McCalley	Evening 11010	Y ORI 207	
PY-693-01	Ethics and Professional Oev W	6:00 PM-8:40 PM	3 Culver	Evening 11017	BOR 401	

Sociology

SO-230-01	Quantitative Methods PS	R 6:00 PM-8:40 PM	3 Wissmann	Evening 10745	Y ORI 204	
SO-362-01	Corrections M	6:00 PM-8:40 PM	3 Vogel	Evening 10815	ORI 113	



Saturday and Weekend Course Information

Weekend/Saturday/Evening Services

Students attending evening, weekend-intensive and Saturday classes have a number of services available:

1. processing registration
2. paying bills if students know their balances already (no cash)
3. obtaining various forms needed for academic purposes

When classes are in session, a secretary is available on the second floor of O'Rielly Hall at the following times:

Hours

M-R 5:00 p.m. - 8:45 p.m.

F 5:30 p.m. - 10:00 p.m.

Sat 8:00 a.m. - 5:00 p.m.

Saturday Course Information

Saturday Course Policies

1. The closing dates for registration and withdrawal are found in the class listings. There is no late charge for adding a Saturday class.
2. If you take any session of the six-week courses and intend to secure student loans, you must apply by the first day of the course.

3. If you are a part-time student and you withdraw from the fall six-week class, you are eligible for refunds under the following schedule:
 - a. complete refund if the withdrawal takes place before the start of course
 - b. 50% refund if the withdrawal takes place after the 1st meeting of class
 - c. no refund if the withdrawal takes place after the 2nd meeting of class
4. Students may withdraw from a six-week course with a grade of "W" up to and including the 4th meeting of the class.

Weekend Course Information

Weekend Intensive Course Policies

1. The closing date for registration in a weekend intensive course is one week prior to the beginning of the course. Exceptions to this policy are at the discretion of the academic department. There is no late charge for adding a weekend class.
2. Withdrawal schedule is given in the grid on page 10.
3. If you are a part-time student and you withdraw from a weekend intensive course before the beginning of the course, you will receive full tuition reimbursement.
4. If you withdraw after the first weekend (for weekend classes of

two or three credit hours) but before the second weekend of the course you will receive 50% reimbursement for the course tuition.

5. The Credit/No Credit grade option is available to students for special session courses. For a one-credit course, this grading option must be contracted prior to the beginning of the course. If more than one-credit course, this grading option must be contracted prior to the second meeting of the course.
7. You are required to attend all sessions of a weekend intensive course. If you miss any part of the class, your final course grade may be reduced, possibly even to a failing grade. If you cannot attend all sessions, you should not enroll in a weekend intensive course or should withdraw from the class.

Weekend Intensive Course Requirements

1. Weekend intensive courses require readings prior to beginning of class.
2. Students may be tested on that material during first class meeting.
3. Courses may require the completion of assignments after the last weekend meeting.
4. Students should access a copy of the reading assignment in the library or on-line at the library web page:
www.avila.edu/HBL/index.htm.
Select Electronic Reserve.



Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
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Art

AR-110-02	Intro to Art: Gallery Tours	3	Saturday		\$20	
II	S	8:30 AM-3:30 PM	Mueller	10925	DAL 820	
	1/29, 2/12, 3/5, 4/2, 4/16, 4/30					

Provides a body of information and hands-on experience for making knowledgeable judgments about works of art and understanding the artistic ideas behind their creation. Includes gallery tours, studio work, and meeting with artists. Does not count toward an Art Major.

Business

BU-601-01	Business, Gov & Society	3	Weekend	Y		
	F	6:00 PM-10:00 PM	Staff	11096	WHI 508	
	S	8:30 AM-5:00 PM				
	4/29-4/30, 5/6-5/7, 5/20-5/21					

A review of the basic means-ends relationship which exist among society's goals and the various units comprising the economic and political systems, with special emphasis given to ethical behavior. Prerequisite: EC 501.

Communication

CO-380-01	Future Trends Advertisg/PR	1	Weekend			
	F	6:00 PM-10:00 PM	Coots	10961	OAL 800	
	S	8:30 AM-5:00 PM				
	2/25-2/26					

Make the most of your communication degree with fresh approaches to product marketing and savvy use of new technologies in ad campaigns. Learn how to apply your coursework to your first advertising job in the outside world.

CO-380-02	Diversity in the Workplace	1	Weekend			
	F	6:00 PM-10:00 PM	Shabbir	10962	DAL 800	
	S	8:30 AM-5:00 PM				
	4/1-4/2					

Build an awareness of the new diverse workforce and how to adapt communication messages, both internal and external, to foster an inclusive and dynamic work environment.

CO-380-03	How to Promte Yourself for a Job	1	Weekend			
	F	6:00 PM-10:00 PM	Shane-Dillard	11064	OAL 800	
	S	8:30 AM-5:00 PM				
	4/15-4/16					

Tip the scales in your favor and learn to use your advertising skills to market yourself to prospective employers.

CO-415-01	Team Leadership	3	Weekend	Y		
	F	6:00 PM-10:00 PM	Iliff	10964	DAL 800	
	S	8:30 AM-5:00 PM				
	2/4-2/5, 3/4-3/5, 4/8-4/9					

Examination of ideas about leadership and theoretical perspectives in the study of leadership. The course bridges theory with practice by identifying and applying the competencies of leadership and educating students for leadership roles in the communication field. Prerequisite: CO 110.

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
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Education

ED-320-01	Microcomputers in Education	3	Weekend		\$20	
	F	6:00 PM-10:00 PM	Cutler	10610	ORI 105	
	S	8:30 AM-5:00 PM				
	2/4-2/5, 3/11-3/12, 4/22-4/23					

Includes word processing and database activities, other forms of recordkeeping, an introduction to Hypercard, and other uses of computers in schools.

ED-365-01	Parent Confecng Elem/Sp Ed	1 - 2	Weekend			
	F	6:00 PM-10:00 PM	Staff	10615	ORI 212	
	S	8:30 AM-5:00 PM				
	2/11-2/12, 2/25-2/26					

Methods in the conferencing situation; emphasis on developing a partnership with parents of children and family-focused interactions.

EO-380-01	Strategies for Res & Writing	1	Weekend			
	F	6:00 PM-10:00 PM	Finegan	10689	ORI 207	
	S	8:30 AM-5:00 PM				
	3/4-3/5					

This course covers vital skills for doing research, including using the Publication Manual of the American Psychological Association, evaluating resources, citing sources, paraphrasing, and how to avoid plagiarism. Students will also learn to use the library's web page and other resources.

ED-381-01	Health & Safety Issues in Sch	1	Weekend		\$50	
	F	6:00 PM-10:00 PM	Frevert	10618	ORI 202	
	S	8:30 AM-5:00 PM				
	2/25-2/26					

EO-381-02	Health & Safety Issues in Sch	1	Weekend		\$50	
	F	6:00 PM-10:00 PM	Frevert	10620	ORI 202	
	S	8:30 AM-5:00 PM				
	4/8-4/9					

Presents an overview of health and safety issues specifically related to school settings. Students will experience learning activities and skill practices to increase knowledge and skills in dealing with emergency and first aid situations. Students will earn CPR and first aid certification as well as bloodborne pathogen training. Health issues, such as eating disorders, nutrition, substance abuse, and depression will be covered, and the teacher's role in dealing with these situations will be discussed. Note: Should be taken the semester before student teaching. CPR/First aid certification must be current during student teaching.

ED-520-01	Microcomputers in Education	3	Weekend		\$20	
	F	6:00 PM-10:00 PM	Cutler	10611	ORI 105	
	S	8:30 AM-5:00 PM				
	2/4-2/5, 3/11-3/12, 4/22-4/23					

Includes word processing and database activities, other forms of recordkeeping, an introduction to Hypercard, and other uses of computers in schools.

ED-565-01	Parent Confercng: Elem & Sp Ed	1 - 2	Weekend			
	F	6:00 PM-10:00 PM	Staff	10616	ORI 212	
	S	8:30 AM-5:00 PM				
	2/11-2/12, 2/25-2/26					

Methods in the conferencing situation; emphasis on developing a partnership with parents of children and family-focused interactions.

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day Times	Credit Instructor	Type Request #	PreReq Location	Fee
ED-581-01	Health & Safety Issues in Sch F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/25-2/26	1 Frevort	Weekend 10619	ORI 202	\$50

ED-581-02	Health & Safety Issues in Sch F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/8-4/9	1 Frevort	Weekend 10621	ORI 202	\$50
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Presents an overview of health and safety issues specifically related to school settings. Students will experience learning activities and skill practices to increase knowledge and skills in dealing with emergency and first aid situations. Students will earn CPR and first aid certification as well as bloodborne pathogen training. Health issues, such as eating disorders, nutrition, substance abuse, and depression will be covered, and the teacher's role in dealing with these situations will be discussed. Note: Should be taken the semester before student teaching. CPR/First aid certification must be current during student teaching.

EO-680-01	Strategies for Res & Writing F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 3/4-3/5	1 Finegan	Weekend 10690	ORI 207	
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This course covers vital skills for doing research, including using the Publication Manual of the American Psychological Association, evaluating resources, citing sources, paraphrasing, and how to avoid plagiarism. Students will also learn to use the library's web page and other resources.

EO-680-02	Issues Interdisciplinary Curr F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/29-4/30	1 James	Weekend 10691	ORI 207	
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This course will cover various strategies for implementing an interdisciplinary curriculum. Working in teams, students will develop and teach interdisciplinary lessons. Students will also be expected to reflect on the possible outcomes of implementing an interdisciplinary curriculum.

Interdisciplinary Studies

IS-313-01	Amer Popular Culture: 1960's III F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 2/11-2/12, 3/11-3/12, 4/15-4/16	3 Neuman Strelluf	Weekend 11074	Y ORI 204	
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An interdisciplinary course in American Popular Culture that draws from history, sociology, political science, and mass media to examine American life in the 1960's and how significant events/movements/ideas/personalities were represented in popular culture of the time, particularly in American feature films, television, and popular music.

IS-335-01	Plagues III F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 1/28-1/29, 2/4-2/5, 2/18-2/19	3 Oaggett Myers	Weekend 10737	Y ORI 204	
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A survey of plagues in European history since the Middle Ages using the disciplines of biology and history as interpretative guides. The biological origins, modern preventatives, contemporary efforts of disease control, and the social impact of plagues, such as the Black Death (bubonic plague), typhus, and Spanish influenza, will be explored in detail.

Course # Cross/Core	Title Day Times	Credit Instructor	Type Request #	PreReq Location	Fee
IS-343-01	3R's: Race, Relgn, Refrm in Am Ed III F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 1/28-1/29, 2/25-2/26, 4/1-4/2	3 Coburn Levin	Weekend 10778	Y ORI 207	

This interdisciplinary course will encompass the disciplines of American religious history and education. The course will focus on ethnic and racial relations as they have interfaced with religious diversity and evolved in American education. Educational reform movements that have attempted to address these topics, as well as gender and class issues, will also be explored. Core III.

Philosophy

PL-255C-03	Ethics II F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 1/28-1/29, 2/25-2/26, 4/1-4/2	3 Sumpter	Weekend 10755		ORI 205
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Critical examination of contemporary moral issues in light of underlying values, components of moral decision-making, and standard ethical theories. The students reflect upon their own life experiences in light of the ethical theories and articulate their own ethical system.

Political Science

PS-380-01	Reality TV F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/22-4/23	1 Caliendo	Weekend 10781		ORI 212
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This course examines how power differences are revealed, used and abused in America's hottest genre in prime-time television: reality TV. From dating shows to surviving in an isolated environment, contestants and participants on reality TV use existing social cleavages, stereotypes and psychological tricks to achieve their goals. We will explore various forms of reality TV in the context of political theory in order to discover why some contestants are more successful than others are, and what implications that may have for our larger democratic society.

Psychology

PY-380-02	Intro to School Psychology F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/8-4/9	1 Hicks	Weekend 11456	Y ORI 207	
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An exploration of the field of study and practice that focuses on enhancing the mental health and educational competence of school children.

PY-680-01	Psychodrama F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/22-4/23	1 Fallon	Weekend 10721		ORI 207
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This course will introduce students to the use of the experiential methods and group dynamics that facilitate insight and personal growth.

PY-680-02	Psychoanalytic Therapy F 6:00 PM-10:00 PM S 8:30 AM-5:00 PM 4/1-4/2	1 Staff	Weekend 11013		ORI 202
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A survey of current psychoanalytic theory and practices.

Spring 2005 Course Schedule & Step-by-Step Registration Guide

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
PY-680-03	Law and Psychology		1	Weekend		
	F	6:00 PM-10:00 PM	Messina	11458	ORI 207	
	S	8:30 AM-5:00 PM				
	2/18-2/19					

A focus on how mental health counselors should best interact with the legal system.

Religious Studies

RS-117-02	World Religions		3	Weekend		
II	F	6:00 PM-10:00 PM	Hynes	10835	ORI 202	
	S	8:30 AM-5:00 PM				
	2/4-2/5, 2/18-2/19, 3/11-3/12					

Both a historical and a critical look at human religious experience through a study of Buddhism, Christianity, Hinduism, Islam and Judaism. Topics Include the varieties of religious belief including those beliefs regarding ideas of the holy and sacred, scriptures, myths, symbols, rituals, and morality.

RS-343-01	3R's: Race, Relgn, Refrm in Am Ed		3	Weekend	Y	
II III	IS F	6:00 PM-10:00 PM	Coburn	10777	ORI 207	
	S	8:30 AM-5:00 PM	Levin			
	1/28-1/29, 2/25-2/26, 4/1-4/2					

This interdisciplinary course will encompass the disciplines of American religious history and education. The course will focus on ethnic and racial relations as they have interfaced with religious diversity and evolved in American education. Educational reform movements that have attempted to address these topics, as well as gender and class issues, will also be explored.

Course # Cross/Core	Title Day	Times	Credit Instructor	Type Request #	PreReq Location	Fee
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Social Work

SW-290-01	Working with the Dying		1	Weekend		
	F	6:00 PM-10:00 PM	Danley	11132	ORI 206	
	S	8:30 AM-5:00 PM				
	2/4-2/5					

An examination of professional self-awareness and intervention skills and techniques unique to the provision of services to the dying client. Topics include death and the life-span, stages of reaction to death, hospice and supportive therapy.

SW-290-02	Grief and Loss		1	Weekend		
	F	6:00 PM-10:00 PM	Danley	11166	ORI 206	
	S	8:30 AM-5:00 PM				
	3/4-3/5					

This course provides a look at the stages clients go through in the grief process. Topics will include the differences between the normal grief process and complicated mourning, the continuum of grief/loss across the life-span, and an overview of pathological grief and it's impact on family systems.

SW-290-03	Transcending Loss		1	Weekend		
	F	6:00 PM-10:00 PM	Danley	11167	ORI 206	
	S	8:30 AM-5:00 PM				
	4/1-4/2					

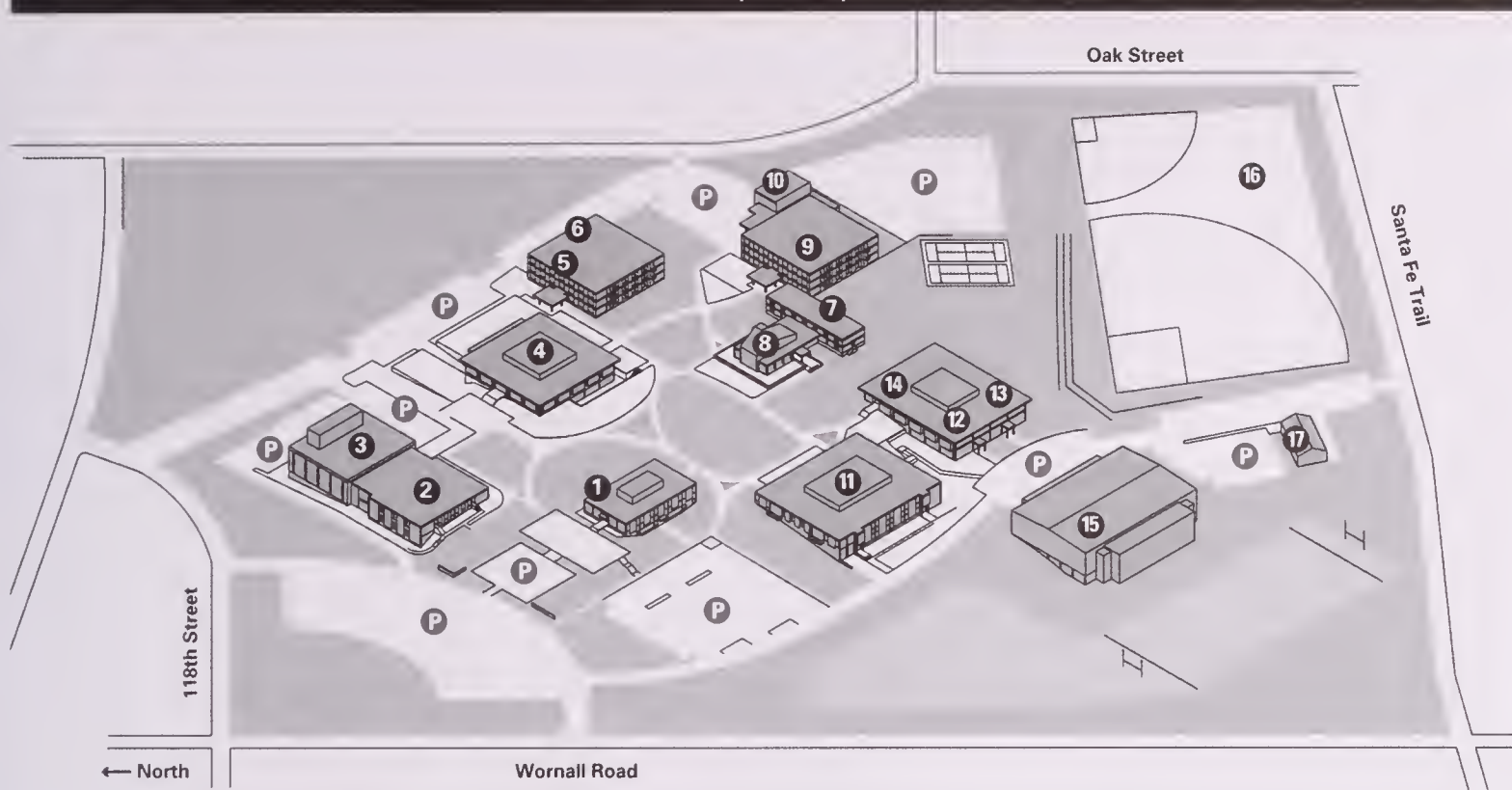
Understanding the lifelong impact of grief and how to make it meaningful. Grief can have the potential to transform, leading to unprecedented levels of psychological and spiritual growth. This course will also examine how the grief process is different from the dying client and the bereaved family or loved one.



NOTES

NOTES

Campus Map



1. Blasco Hall
2. Borserine Centre
3. Goppert Theatre
4. Marian Centre
5. Carondelet Hall
6. Hodes Education Centre
7. Foyle Hall
8. Orscheln Memorial Chapel
9. Ridgway Hall

10. Dallavis Center
11. O'Rielly Hall
12. Whitfield Centre
13. Thornhill Gallery
14. Hooley-Bundschu Library
15. Mabee Fieldhouse
16. Thomas R. Zarda Family Athletic Complex
17. Schlumpberger Facility
- P Parking

Map Legend

- | | |
|---|--|
| <ol style="list-style-type: none"> 1. Blasco Hall
Admissions, Administration,
Advancement, Business Office, Student
Resource Center 2. Borserine Centre
Nursing, Humanities 3. Goppert Theatre
Theater, Music 4. Marian Centre
Student Affairs, Dining Hall, Food
Service, Bookstore, ATM, Student Union 5. Carondelet Hall
Residence Center 6. Hodes Education Centre
Education, Psychology, Child Care and
Montessori Classrooms 7. Foyle Hall
Chapel, Sisters' Residence, Campus
Ministry 8. Orscheln Memorial Chapel 9. Ridgway Hall
Residence Center | <ol style="list-style-type: none"> 10. Dallavis Center
Art Center, Photography,
Communications, TV Studio, 11. O'Rielly Hall
Mathematics, Science, Social Sciences
& Computer Labs 12. Whitfield Centre
MBA Office, Avila Advantage, Business
Department 13. Whitfield Centre
Thornhill Art Gallery 14. Hooley-Bundschu Library
Library, MOHELA Lab, Student
Computer Labs 15. Mabee Fieldhouse
Athletics 16. Thomas R. Zarda Family
Athletic Complex
Soccer, Baseball, Softball Fields 17. Schlumpberger Facility |
|---|--|

Classroom Abbreviations

- ORI = O'Rielly Hall
 WHI = Whitfield Centre
 HOD = Hodes Educational Centre
 DAL = Dallavis Center
 BOR = Borserine Centre

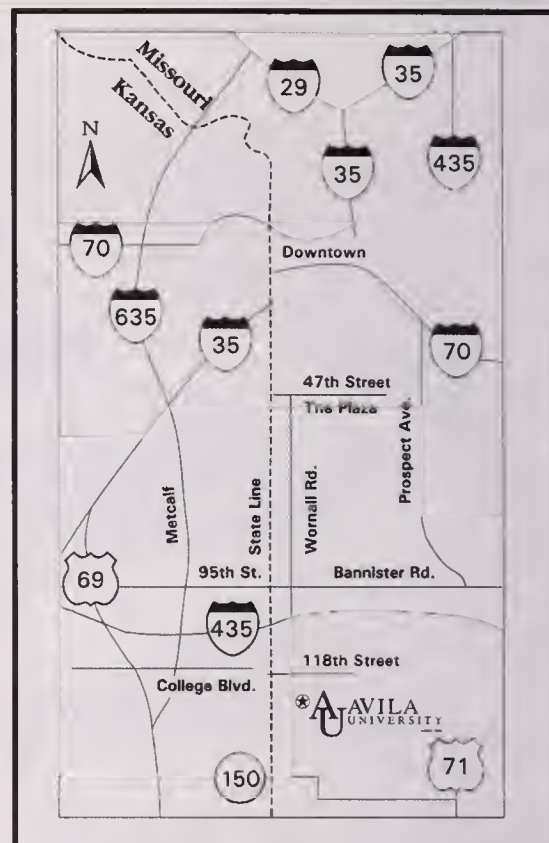


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How to Get to Avila



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